



# CITY OF MANTECA

## DEVELOPMENT SERVICES DEPARTMENT

December 10, 2020

Turlock Gospel Mission  
ATTN: Christian Curby  
437 S. Broadway St.  
Turlock, CA 95380

### **SUBJECT: TUP-20-145 WINTER SHELTER FOR THE HOMELESS**

Dear Applicant:

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for a Winter Shelter for the Homeless at 555 Industrial Dr. (APN: 221-190-76). Your project application for the Temporary Winter Shelter has been approved with the following conditions:

#### **City of Manteca Development Services Department, Planning Division Allison Diaz, Development Services Technician (209) 456-8515**

1. The Temporary Use Permit is only valid for the following dates: December 1, 2020 through March 31, 2021.
2. Physical distancing and sanitation protocols shall be strictly monitored and enforced at all times during all hours of operation. Failure to adhere to these health standards may result in revocation of this Temporary Use Permit.
3. All related debris shall be removed from the site upon termination of the use.
4. Emergency vehicle access shall be maintained at all times.
5. All conditions of approval shall be satisfied by the owner/developer. All costs associated with compliance with the conditions shall be at the owner/developer's expense.

#### **City of Manteca Development Services Department, Building Safety Division Brad Wungluck, Development Services Deputy Director (209) 456-8562**

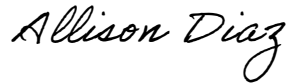
6. All construction related work on site, not permitted as part of the Operational Permit from the City of Manteca Fire Department, shall obtain a building permit prior to construction or installation and appropriate inspections performed.
7. All equipment (heating, electrical, ventilation, etc.) shall be listed and approved for the proposed use.

**City of Manteca Fire Department  
Art Salas- Fire Inspector II (209) 456-8311**

8. Carbon monoxide and Smoke detectors mounted. At least 3 of each.
9. Fire Extinguishers rated at least 2A:10B:C mounted. At least 2.
10. Illuminated combo lamp head Exit signage with battery backup. 1 at each exit.
11. Location of generators and heaters.
12. Electrical cords shall be protected in from vehicles and pedestrians.
13. Designated smoking area at least 25 feet from structures.
14. Emergency vehicle access on north and south side.
15. Fire inspection needed prior to opening.

If you have questions or if you need supplemental information regarding this letter, please contact me directly at (209) 456-8515 or [adiaz@ci.manteca.ca.us](mailto:adiaz@ci.manteca.ca.us)

Sincerely,

A handwritten signature in cursive script that reads "Allison Diaz".

*Allison Diaz, Development Services Technician  
Development Services Department, Planning Division*



# TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT  
1215 W. CENTER ST., MANTECA, CA 95337, (209) 456-8500  
planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Turlock Gospel Mission</u>	Name: <u>City of Manteca</u>
Address: <u>437 S Broadway</u>	Address: <u>1001 W. Center St.</u>
City/State/Zip: <u>Turlock CA 95380</u>	City/State/Zip: <u>Manteca/CA/95337</u>
Home Telephone: <u>209-656-1033</u>	Home Telephone: <u>(209) 456-8000</u>
Mobile No.: _____	Mobile No.: <u>N/A</u>
E-mail Address: <u>christian@turlockgospelmission.org</u>	E-mail Address: <u>N/A</u>
Fax No.: _____	Fax No.: <u>(209) 923-8949</u>

Event Info
Business Name: <u>Turlock Gospel Mission</u>
Event Hours: Days: <u>Dec. 1, 2020 - Mar. 31, 2021</u> Hours: <u>24-hours/day, 7 days/week</u>
Event Location: <u>555 Industrial Park Dr., Manteca, CA 95337</u>
Description of Event/ Activities: <u>Temporary Winter Shelter for homeless.</u>

### Statement of Ownership or Authorization of Agent (Check one item)

- I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.
- I, do hereby authorized and empower \_\_\_\_\_ (agent) to act on my behalf on all matters relating to this application.

Property Owner Signature	Print Name	Date

Address	City, State, Zip	Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

	Christian Curby	11/24/20
Applicant Signature	Print Name	Date

OFFICE USE ONLY	
Fee: <b>\$568</b>	Receipt No.: <u>Approved Fee Waiver</u> Date Received: <u>12-10-2020</u>
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)	
Approved: <u>X</u>	Denied: _____
Planner Signature: <u>Allison Diaz</u>	Date <u>12/10/2020</u>
Assessor's Parcel No. (APN): <u>221-190-76</u>	Application Number: <u>20-145</u>

**Conditions of the Temporary Use Permit**  
(Please initial all boxes agreeing to comply with all applicable conditions.)

- This Temporary Use Permit is only valid for the dates and times listed on this application.
- Proper building permits shall be obtained for all electrical and structural work through the City of Manteca Building Safety Division at (209) 456-8550.
- All related debris shall be removed from the site upon termination of the use.
- Applicant will provide traffic controls and parking as required by the Public Works Department and the Police Department prior to the event.
- Appropriate permits shall be secured from the San Joaquin County Health Department.
- Emergency vehicle access shall be maintained at all times.
- The placement of merchandise, signs and accessory vehicles/equipment shall not impede traffic circulation of the parking lot or create traffic conditions on Industrial Park Drive.
- Proposed activity shall not interfere with existing accessibility features (e.g. accessible parking spaces).
- Applicant shall provide an accessible path of travel from the proposed event site to the public street, accessible parking space and to the accessible restroom facility, if applicable. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
- If parking will be provided, applicant shall provide an accessible parking space.
- If restroom facilities will be provided, applicant shall provide an accessible restroom.
- All gates shall meet all applicable specifications for doors, and shall comply with the following:
- Bottom 10" of door/gate has a smooth uninterrupted surface that allows door/gate to be opened by a wheelchair footrest without creating trap or hazardous condition.
  - Effort to operate door/gate is 5 pounds max pressure.
  - Latching and locking doors/gates that are hand operated and which are in a path of travel are operable by lever type, panic bars, and push-pull activating bars.
  - Opening hardware is centered between 30" to 44" above finish floor.
  - There shall be a floor or landing on each side of a door/gate, and must be level and clear. Level area in the direction of the door swing is a minimum of 60".
- Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
- Applicant shall be responsible for contacting all appropriate utility companies to obtain agreements for extension and/or relocation of services necessary for the proposed development.
- Appropriate direction signs, barricades or fences shall be provided as necessary.
- Applicant shall obtain a valid City business license.
- A water permit and hydrant meter shall be obtained from the Public Works Department. (209) 456-8585
- An acceptable path of egress to the public right-of-way shall be maintained at all time.
- Lessor shall not be responsible or liable for any loss or injury, or damage occurring to Lessee or to the property of Lessee or to third persons, or the property of third persons, in, about, or on said leased premises, no matter how occurring and Lessee will save Lessor harmless for or on account of any loss, injury or damage to any person or persons or their property occurring therein, or resulting from Lessee's operation thereof. Prior to the use of Property, Lessee shall obtain and maintain in force at its sole cost and expense, the following insurance coverage—Comprehensive General and Automobile Liability Insurance (covering use of owned, non-owned, or hired vehicles) with limits of \$1,000,000 per occurrence, Property Damage—\$300,000 per occurrence. Such insurance shall contain provisions insuring the City of Manteca, elected officials, employees, agents, and volunteers as insureds. Such insurance shall be primary to any liability insurance carried by the Lessor. Pursuant to California Government Code Section 818.4, a public entity is not liable for an injury caused by the issuance, denial, suspension or revocation of, or by the failure of refusal to issue, deny, suspend or revoke, any permit, license, certificate, approval, order, or similar authorization where the public entity or an employee of the public entity is authorized by enactment to determine whether or not such authorization should be issued, denied, suspended or revoked.

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 02 2008**

TURLOCK GOSPEL MISSION  
PO BOX 1231  
TURLOCK, CA 95381-1231

Employer Identification Number:  
20-8660068  
DLN:  
17053309304007  
Contact Person:  
ELIZABETH MARQUEZ ID# 95117  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 21, 2007  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
December 31, 2011  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

TURLOCK GOSPEL MISSION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is fluid and cursive, with a large initial "R" and "C".

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Publication 4221-PC  
Statute Extension



TURLGOS-01

WILMO1

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/25/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Merriam Insurance Agency P.O. Box 1038 Schenectady, NY 12301	CONTACT NAME: <b>Monique Wilson</b>	FAX (A/C, No): <b>(518) 346-0996</b>	
	PHONE (A/C, No, Ext): <b>(518) 393-2109</b>	E-MAIL ADDRESS: <b>insurance@merriaminsurance.com</b>	
INSURED  <b>Turlock Gospel Mission 437 S Broadway Turlock, CA 95380</b>	INSURER(S) AFFORDING COVERAGE		NAIC#
	INSURER A: <b>Great American Insurance Co.</b>		<b>16691</b>
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

## COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

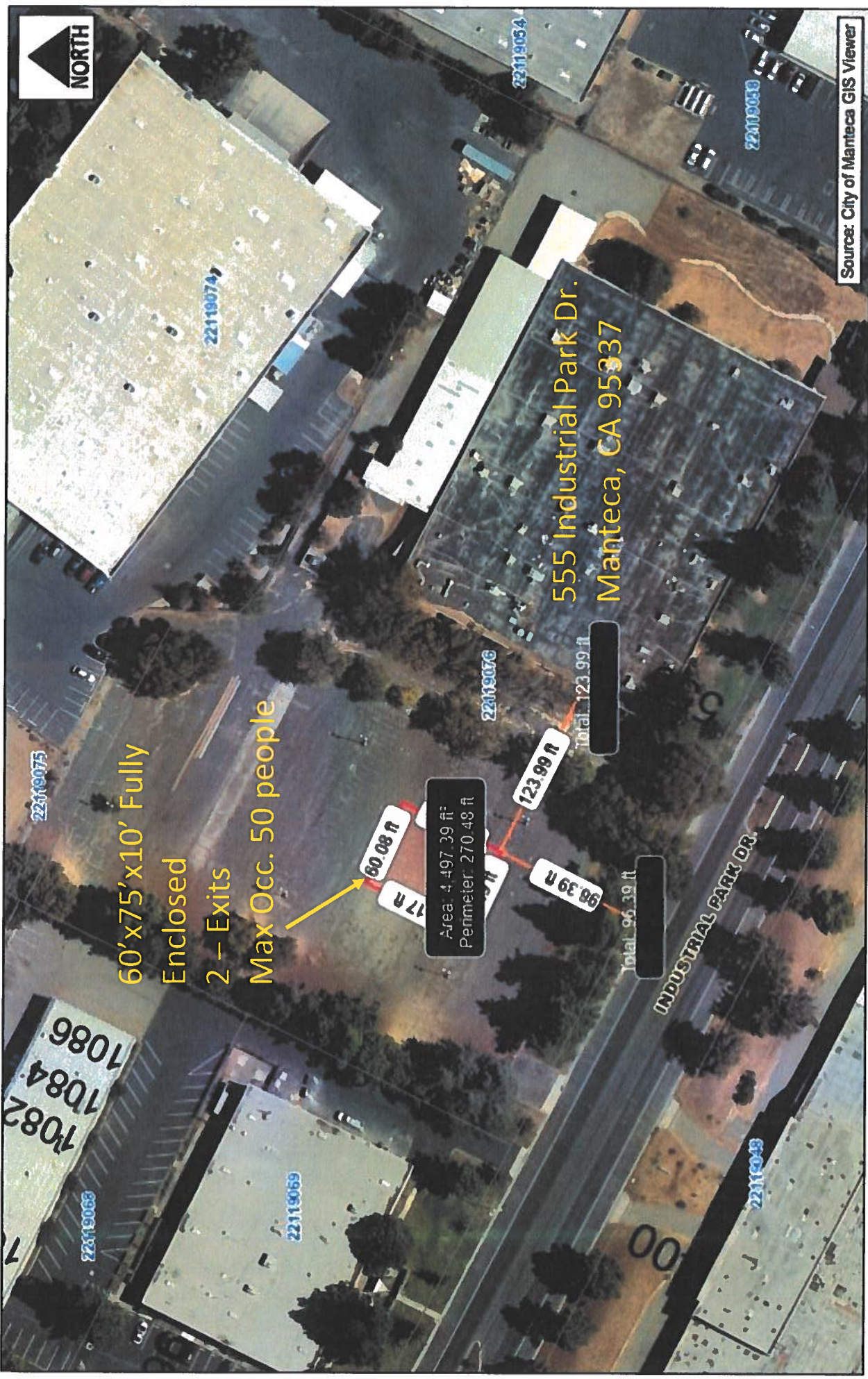
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PAC308702001	4/18/2020	4/18/2021	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>3,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>3,000,000</b> \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			CAP3087021	4/18/2020	4/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  City of Manteca 1001 W. Center Street Manteca, CA 95337	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



Source: City of Manteca GIS Viewer



22119075

22119074

22119054

22119038

60'x75'x10' Fully Enclosed  
2 - Exits  
Max Occ. 50 people

555 Industrial Park Dr.  
Manteca, CA 95337

Area: 4,497.39 ft<sup>2</sup>  
Perimeter: 270.48 ft

60.08 ft

22119076

123.99 ft

Total: 123.99 ft

98.39 ft

Total: 96.39 ft

INDUSTRIAL PARK DR.

1082  
1084  
1086

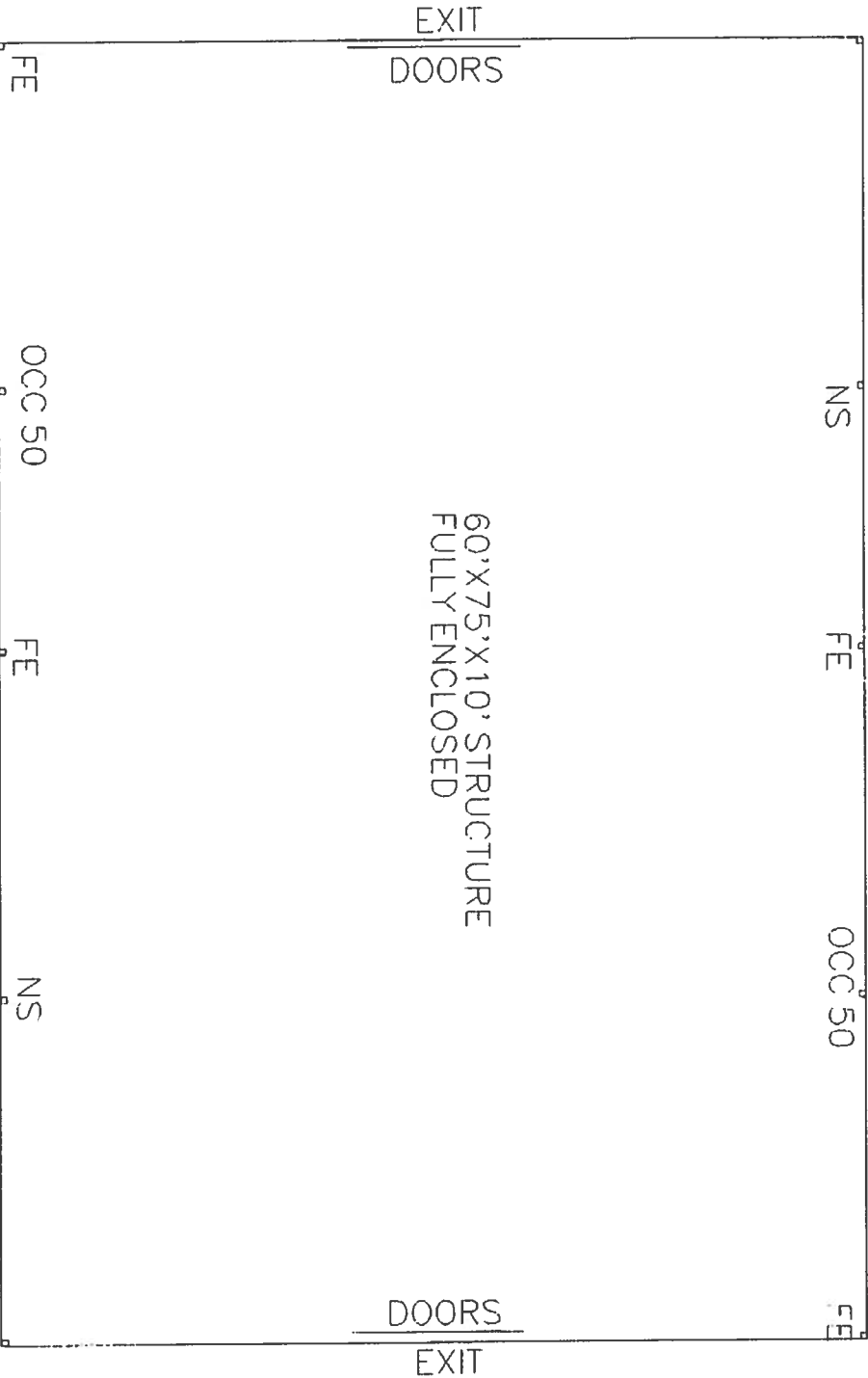
22119068

22119069

22119048

OCC 50 = OCCUPANCY SIGN  
EXIT = LIGHTED EXIT WITH  
EMERGENCY BACKUP  
FE = FIRE EXTINGUISHER  
NS = NO SMOKING

555 INDUSTRIAL PARK DRIVE  
MANTECA, CA 95337  
SET UP 11/24/2020





CITY OF  
**MANTECA**

# Fee Waiver and/or Reduction Application

**Complete this form and return to the City of Manteca Finance Department**

Requests must be submitted no less than 45 days in advance of the event and do not have preference over City programs and activities or previous commitments to outside parties.

### Organization Information

Name of Organization: Turlock Gospel Mission

Non-profit       Government Agency

Mailing Address: 437 S. Broadway Turlock CA

Contact Person: Christian Curby

Telephone No.: 209-656-1033

Email Address: christian@turlockgospelmi.ca

### Event Information

Event Date(s): Dec. 1, 2020 - Mar. 31, 2021

Event Location: 555 Industrial Park Dr.

Describe the event type, purpose and how the event will benefit the City/Citizens:

Winter Shelter for individuals experiencing homelessness.

List the fees you are requesting to be waived:

1 Temporary Use Permit      3

2      4

I have attached proof of non-profit status or government agency affiliation

I have attached the Certificate of Insurance for this event (if applicable)

### Authorized Signatory

I certify that I have reviewed and approved this application and that I have been authorized by the governing board to submit the application on the organization's behalf.

Authorized Representative Signature

Christian Curby

Printed Name

11/24/20

Date

CEO/Executive Director

Title

### For Office Use Only

Received verification of:     Non-profit status     Government agency affiliation

Documentation provided: \_\_\_\_\_

Certificate of insurance required:     Yes     No    Date Received: \_\_\_\_\_

Waived Fees:

Fee	Cost
_____	_____
_____	_____
_____	_____
_____	_____

Total waiver/reduction:

Reviewed by Finance Director      Date

Approved by City Manager      Date



# CITY OF MANTECA

FINANCE DEPARTMENT

December 10, 2020

Turlock Gospel Mission  
Attn: Christian Curby  
437 S. Broadway  
Turlock, CA 95380

Dear Mr. Curby:

The City Manager has reviewed and approved your request to waive the Municipal Fees for the following event:

Date: December 1, 2020-March 31, 2021  
Event: Temporary Winter Shelter for the Homeless  
Location: 555 Industrial Park, Manteca, CA 95337

Municipal fees waived for this event shall not exceed \$6,770.72 and includes garbage services and Temporary Use Permits.

If I can be of further assistance, you may reach me at 456-8786.

Sincerely,

*Amber Shipman*

Amber Shipman  
Senior Payroll Technician

cc: Solid Waste Department  
Community Development