



# CITY OF MANTECA

## COMMUNITY DEVELOPMENT DEPARTMENT

March 8, 2019

Manteca Chamber of Commerce  
ATTN: Joann Beattie  
186 W. North St., Suite 6  
Manteca, CA 95336

### **SUBJECT: TEMPORARY USE PERMIT 19--010: CROSSROADS STREET FAIRE**

Dear Mrs. Beattie:

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for Crossroads Street Faire, located at the intersection of Yosemite Avenue and Main St. and surrounding streets to the west. Your project application for the event has been deemed complete and approved with the following conditions:

#### **Building and Safety Division**

1. Provide an accessible path of travel from the street faire area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
2. Provide accessible parking space as close as possible to the entrance(s).
3. Provide accessible restroom facilities.
4. Electrical permit is required for any electrical work. Disregard if not applicable.

#### **Parks and Recreation Department**

5. Parks provided comments on the Permit application submitted to Parks for parade, assembly, or other event on public streets, sidewalks, parks/grounds. The comments shall apply to this TUP.

If you have questions or need supplemental information regarding this letter, please contact Toben Barnum at (209) 456-8517 or [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

Sincerely,

Greg Showerman  
Community Development Director



## CITY OF MANTECA Community Development Department Project Referral/Routing

### City Departments

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> <b>Engineering</b> – Maribel Serrano         | <input checked="" type="checkbox"/> <b>Police Department-</b> Scott Cunningham |
| <input checked="" type="checkbox"/> <b>Building Department-</b> Lumen Arceo      | <input checked="" type="checkbox"/> <b>Public Works</b> – Koosun Kim           |
| <input checked="" type="checkbox"/> <b>Parks and Recreation-</b> Michael Rosales | <input type="checkbox"/> <b>City Attorney</b> – John Brinton                   |
| <input checked="" type="checkbox"/> <b>Fire Department-</b> Lantz Rey            | <input type="checkbox"/> <b>Park and Recreation: Landscaping-</b> Katie Reed   |

### Outside Agencies

- |   |   |
|---|---|
| <input type="checkbox"/> South San Joaquin Irrigation District (SSJID)            | <input type="checkbox"/> City of Ripon  |
| <input type="checkbox"/> San Joaquin County Multi-Species<br>Habitat Conservation | <input type="checkbox"/> City of Lathrop  |
| <input type="checkbox"/> San Joaquin Council of Governments (SJCOG)               | <input type="checkbox"/> Union Pacific Railroad                                   |
| <input type="checkbox"/> San Joaquin County Environmental Health                  | <input type="checkbox"/> ALUC-Airport Land Use Commission                         |
| <input type="checkbox"/> San Joaquin County Public Works                          | <input type="checkbox"/> CA Dept. of Fish and Game                                |
| <input type="checkbox"/> San Joaquin County Community<br>Development Department   | <input type="checkbox"/> CA Dept. of Conservation                                 |
| <input type="checkbox"/> San Joaquin County LAFCo                                 | <input type="checkbox"/> Dept. of Water Resources Control Board,<br>Water Quality |
| <input type="checkbox"/> Caltrans District 10                                     | <input type="checkbox"/> Native American Heritage Commission                      |
| <input type="checkbox"/> San Joaquin Valley Air Pollution Control<br>District     | <input type="checkbox"/> U.S. Dept. of Fish and Wildlife Services                 |
| <input type="checkbox"/> San Joaquin Delta College,<br>Office of the President    | <input type="checkbox"/> U.S. Army Corp. of Engineers                             |
| <input type="checkbox"/> Manteca Unified School District                          | <input type="checkbox"/> Federal Emergency Management Agency (FEMA)               |
| <input type="checkbox"/> Ripon Unified School District                            | <input type="checkbox"/> U.S. Post Office   |
| <input type="checkbox"/> Lathrop-Manteca Fire District                            | <input type="checkbox"/> Comcast Cable  |
| <input type="checkbox"/> Ripon Consolidated Fire District                         | <input type="checkbox"/> Frontier Communications                                  |
|   | <input type="checkbox"/> Pacific Gas and Electric                                 |
|   | <input type="checkbox"/> San Joaquin Bike Coalition                               |

**Referral/Route Date:** February 19, 2019

**From:** Toben Barnum, Development Services Technician (209) 456-8517, [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

**Project Description:** Street faire at corner of Yosemite Ave. and Main St., April 6 & 7, 2019

**Project Location:** North side of intersection of Yosemite & Main, W Yosemite from Main to Manteca Ave; all of Pierce Ave; Manteca, Sycamore and N Maple Avenues between W Yosemite and E Center.

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than March 6, 2019**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us) in addition to submitting a hard copy. Contact **Toben Barnum** at (209) 456-8517 if you have any questions.



# TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT  
1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500  
planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Manteca Chamber of Commerce</u>	Name: _____
Address: <u>183 W. North Street, Suite 6</u>	Address: _____
City/State/Zip: <u>Manteca CA 95336</u>	City/State/Zip: _____
Home Telephone: <u>209-823-6121</u>	Home Telephone: _____
Mobile No.: _____	Mobile No.: _____
E-mail Address: <u>joann@manteca.org</u>	E-mail Address: _____
Fax No: <u>209-239-6131</u>	Fax No.: _____

Event Info
Business Name: <u>Manteca Crossroads Street Faire</u>
Event Hours: Days: <u>4/6/19 - 4/7/19</u> Hours: <u>10:00am - 5:00pm Both days</u>
Event Location: <u>Downtown Manteca</u>
Description of Event/ Activities: <u>Crossroads Street Faire is one of the largest in the region attracting thousands of visitors each year.</u>


### Statement of Ownership or Authorization of Agent (Check one item)

- I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.
- I, do hereby authorized and empower \_\_\_\_\_ (agent) to act on my behalf on all matters relating to this application.

Property Owner Signature	Print Name	Date
Address	City, State, Zip	Telephone

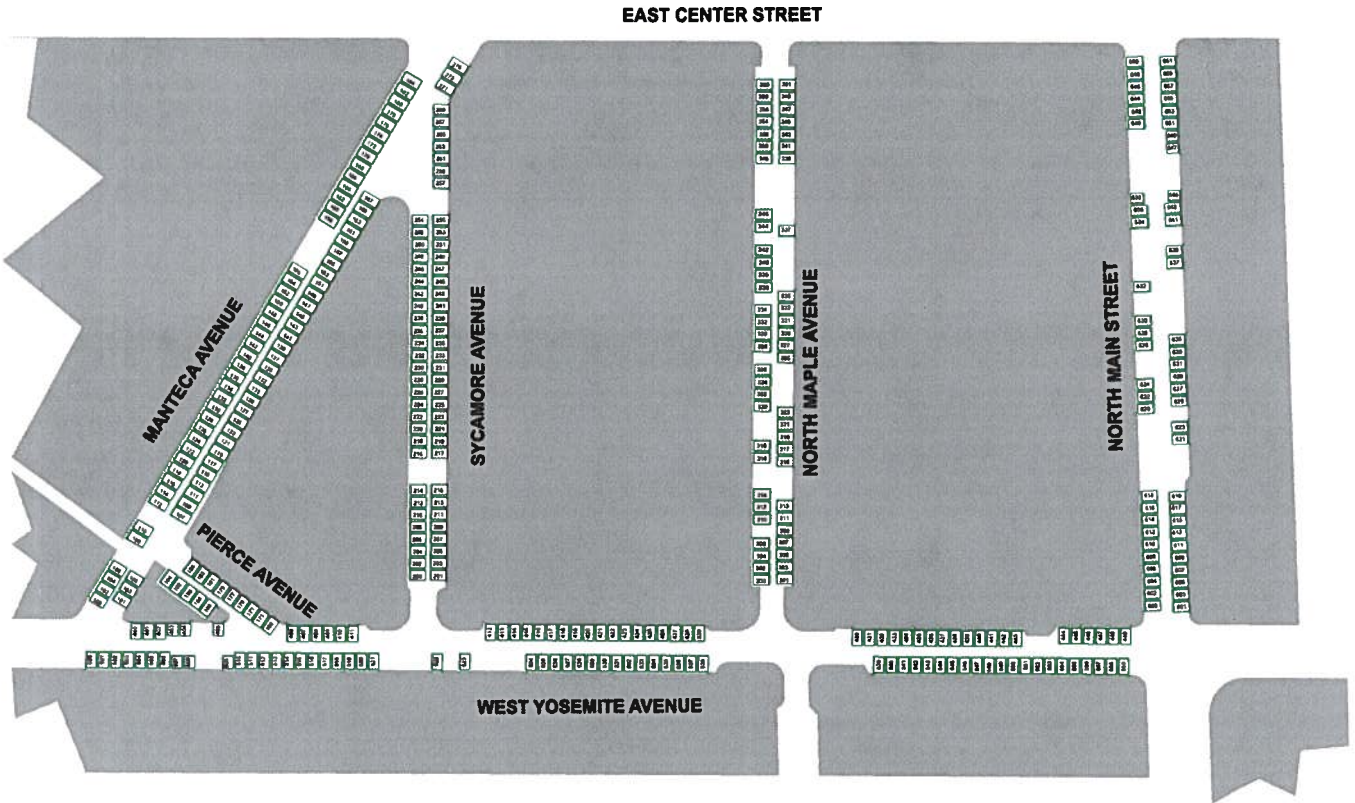
In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

	<u>Joann Beattie</u>	<u>1-9-19</u>
Applicant Signature	Print Name	Date

OFFICE USE ONLY		
Fee: \$568	Receipt No.: _____	Date Received: <u>1/9/19</u>
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)		
Approved: <u>X</u>	Denied: _____	
Planner Signature: 	Date	<u>3/8/19</u>
Assessor's Parcel No. (APN): <u>N/A</u>	Application Number: <u>19-010</u>	

**Conditions of the Temporary Use Perm**  
(Please initial all boxes agreeing to comply with all applicable conditions.)

- This Temporary Use Permit is only valid for the dates and times listed on this application.
- Proper building permits shall be obtained for all electrical and structural work through the City of Manteca Building Safety Division at (209) 456-8550.
- All related debris shall be removed from the site upon termination of the use.
- Applicant will provide traffic controls and parking as required by the Public Works Department and the Police Department prior to the event.
- Appropriate permits shall be secured from the San Joaquin County Health Department.
- Emergency vehicle access shall be maintained at all times.
- The placement of merchandise, signs and accessory vehicles/equipment shall not impede traffic circulation of the parking lot or create traffic conditions on \_\_\_\_\_.
- Proposed activity shall not interfere with existing accessibility features (e.g. accessible parking spaces).
- Applicant shall provide an accessible path of travel from the proposed event site to the public street, accessible parking space and to the accessible restroom facility, if applicable. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
- If parking will be provided, applicant shall provide an accessible parking space.
- If restroom facilities will be provided, applicant shall provide an accessible restroom.
- All gates shall meet all applicable specifications for doors, and shall comply with the following:
  - Bottom 10" of door/gate has a smooth uninterrupted surface that allows door/gate to be opened by a wheelchair footrest without creating trap or hazardous condition.
  - Effort to operate door/gate is 5 pounds max pressure.
  - Latching and locking doors/gates that are hand operated and which are in a path of travel are operable by lever type, panic bars, and push-pull activating bars.
  - Opening hardware is centered between 30" to 44" above finish floor.
  - There shall be a floor or landing on each side of a door/gate, and must be level and clear. Level area in the direction of the door swing is a minimum of 60".
- Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
- Applicant shall be responsible for contacting all appropriate utility companies to obtain agreements for extension and/or relocation of services necessary for the proposed development.
- Appropriate direction signs, barricades or fences shall be provided as necessary.
- Applicant shall obtain a valid City business license.
- A water permit and hydrant meter shall be obtained from the Public Works Department. (209) 456-8585
- An acceptable path of egress to the public right-of-way shall be maintained at all time.
- Lessor shall not be responsible or liable for any loss or injury, or damage occurring to Lessee or to the property of Lessee or to third persons, or the property of third persons, in, about, or on said leased premises, no matter how occurring and Lessee will save Lessor harmless for or on account of any loss, injury or damage to any person or persons or their property occurring therein, or resulting from Lessee's operation thereof. Prior to the use of Property, Lessee shall obtain and maintain in force at its sole cost and expense, the following insurance coverage—Comprehensive General and Automobile Liability Insurance (covering use of owned, non-owned, or hired vehicles) with limits of \$1,000,000 per occurrence, Property Damage—\$300,000 per occurrence. Such insurance shall contain provisions insuring the City of Manteca, elected officials, employees, agents, and volunteers as insureds. Such insurance shall be primary to any liability insurance carried by the Lessor. Pursuant to California Government Code Section 818.4, a public entity is not liable for an injury caused by the issuance, denial, suspension or revocation of, or by the failure of refusal to issue, deny, suspend or revoke, any permit, license, certificate, approval, order, or similar authorization where the public entity or an employee of the public entity is authorized by enactment to determine whether or not such authorization should be issued, denied, suspended or revoked.



# MANTECA STREET FAIRE BOOTH MAP

Sponsored By The Manteca Chamber Of Commerce  
2019 Street Faire  
Manteca, California  
Version 1.0 - 2018-10-25





CITY OF  
**MANTECA**

# Fee Waiver and/or Reduction Application

**Complete this form and return to the City of Manteca Finance Department**

Requests must be submitted no less than 45 days in advance of the event and do not have preference over City programs and activities or previous commitments to outside parties.

### Organization Information

Name of Organization: Manteca Chamber of Commerce

Non-profit

Government Agency

Mailing Address: 183 W. North Street, Suite 6, Manteca CA 95336

Contact Person: Joann Beattie

Telephone No.: 209-828-6121

Email Address: joann@manteca.org

### Event Information

Event Date(s): April 6<sup>th</sup> & 7<sup>th</sup>, 2019

Event Location: Downtown Manteca

Describe the event type, purpose and how the event will benefit the City/Citizens:

Manteca Crossroads Street Faire is one of the largest in the region attracting thousands of visitors each year

List the fees you are requesting to be waived:

- |                          |                     |
|--------------------------|---------------------|
| 1 <u>street closures</u> | 3 <u>sanitation</u> |
| 2 <u>Permit cost</u>     | 4                   |

I have attached proof of non-profit status or government agency affiliation

I have attached the Certificate of Insurance for this event (if applicable)

### Authorized Signatory

I certify that I have reviewed and approved this application and that I have been authorized by the governing board to submit the application on the organization's behalf.

Joann Beattie

Authorized Representative Signature

1-9-19

Date

Joann Beattie

Printed Name

Executive Director

Title

### For Office Use Only

Received verification of:  Non-profit status  Government agency affiliation

Documentation provided:

IRS, 501(c)(3) (on file)

Certificate of Insurance required:  Yes  No Date Received: \_\_\_\_\_

Waived Fees:

Fee	Cost	Fund
<u>Temporary Use Permit - Eng.</u>	<u>\$1164</u>	<u>CO Engineering</u>
<u>Temporary Use Permit - Planning</u>	<u>\$404</u>	<u>CO Planning</u>
<u>Garbage Service</u>	<u>\$1,735</u>	<u>SW</u>
<u>Streets - Barricade Set up</u>	<u>\$675</u>	<u>Streets</u>

Total waiver/reduction: \$2,978 \$0

Joann Beattie 2/10/19  
Reviewed by Finance Director Date

J & J 2/19/19  
Approved by City Manager Date



## PROJECT REFERRAL/ROUTING SHEET

DATE: 03/06/2019

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: CDD - engineering  
(Department or Agency)

Contact Person: M. Serrano

Phone: (209) 450-8580

Project Title: TUP 19-010 Crossroads Street Faire

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



# PROJECT REFERRAL/ROUTING SHEET

DATE: 2/26/19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: Bldg Safety  
(Department or Agency)

Contact Person: Lumen

Phone: X8560

Project Title: TUP 19-010 Crossroads Street Faire

**RESPONSE:**

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

# Memo

**To:** Toben Barnum, Development Services technician  
**From:** Lumen Arceo, Senior Engineer  
**Date:** February 26, 2019  
**Re:** TUP 19-010\_Crossroads Street Faire

---

1. Provide an accessible path of travel from the street faire area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
2. Provide accessible parking space as close as possible to the entrance(s).
3. Provide accessible restroom facilities.
4. Electrical permit is required for any electrical work, disregard if not applicable.



## PROJECT REFERRAL/ROUTING SHEET

DATE: 02/22/2019

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: Parks and Recreation Department  
(Department or Agency)

Contact Person: Michael Rosales Phone: 456-8615

Project Title: TUP 19-010 Crossroads Street Faire

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. ~~(SEE ATTACHED MEMO)~~

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

#### Comments:

1. Parks provided comments on the Permit application submitted to Parks for parade, assembly or other event on public streets, sidewalks, parks/grounds. The comments shall apply to this TUP.



## PROJECT REFERRAL/ROUTING SHEET

DATE: 2/25/19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: FIRE  
(Department or Agency)

Contact Person: L. Roy

Phone: x8347

Project Title: TUP 19-010 Crossroads Street Faire

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 2-20-19

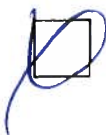
To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: P.D.  
(Department or Agency)

Contact Person: S. Cunningham Phone: 8281

Project Title: TUP 19-010 Crossroads Street Faire

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

## Barnum, Toben

---

**From:** Kim, Koosun  
**Sent:** Monday, February 25, 2019 2:41 PM  
**To:** Barnum, Toben  
**Subject:** Task Completed: TUP 19-010 Crossroads Street Faire

Thank you,



**Koosun Kim, PE, QSD**  
**Deputy Director of Public Works - Engineering**  
City of Manteca | Public Works  
1001 W. Center St. | Manteca, CA 95337  
Office: 209.456-8419 | Fax: 209.923.8940  
[www.mantecagov.com](http://www.mantecagov.com)

-----Original Task-----

**Subject:** TUP 19-010 Crossroads Street Faire  
**Priority:** Normal

**Start date:** Tue 2/19/2019  
**Due date:** Wed 3/6/2019

**Status:** Completed  
**% Complete:** 100%  
**Date completed:** Mon 2/25/2019  
**Actual work:** 0 hours

**Requested by:** Barnum, Toben

No comment

-----  
Good morning everyone,

Hardcopy to follow interoffice. Thank you.



**Toben Barnum, Development Services Technician**  
City of Manteca | Community Development Department  
1001 W. Center St. | Manteca, CA 95337  
Office: 209.456.8517 | Fax: 209.923.8949  
[www.mantecagov.com](http://www.mantecagov.com)



# CITY OF MANTECA

OFFICE OF THE CITY CLERK

February 22, 2019

Joan Beatie  
Manteca Chamber of Commerce  
183 W. North Street #6  
Manteca, CA 95336

**SUBJECT: GRANTING A SPECIAL EVENT PERMIT TO THE MANTECA CHAMBER OF COMMERCE TO HOLD THE ANNUAL CROSSROADS STREET FAIRE ON APRIL 6, 2019 to APRIL 7, 2019.**

Dear Joan Beatie,

Your request for special event and alcohol permits to close certain City streets, alleys and public parking lots in the Downtown and Library Park areas on April 6 – April 7, 2019, have been received. After review, the special event permit has been conditionally granted subject to the following conditions:

- 1) Contact the Streets Division at 456-8449 to arrange for traffic barricades **two weeks** in advance. Center Street is to remain open; and
- 2) Emergency vehicle access to all buildings shall be maintained at all times with a minimum 20-foot width vehicle access on all streets and drives; and
- 3) Contact Cody Ross, Park Superintendent at 456-8613 **one week** prior to event to coordinate Park layout; and

The alcohol permit has been granted subject to the following conditions:

- 1) Areas must be surrounded by an approved fence or barrier with a manned/secured entrance or entrances; and
- 2) All alcohol must be consumed within fenced areas; and
- 3) No one under the age of 21 may enter; and
- 4) Security must be provided at a rate of 1 per 100 patrons at each location.

Please contact the office of the City Clerk at (209) 456-8017 if you have any further questions regarding this matter.

Sincerely,

Anthony Suber  
Assistant City Clerk

cc: Sara Cowell, Finance Department, Financial Analyst  
Jodie Estarziau, Police Chief  
Kevin Fant, Parks and Recreation Director  
Dave Frank, Streets Division Superintendent  
Lantz Rey, Fire Marshall  
Gary Showerman, Community Development Director