



# CITY OF MANTECA

## COMMUNITY DEVELOPMENT DEPARTMENT

January 9, 2020

Lena DeLaTorre  
2179 Brennan Ln.  
Manteca, CA 95337

**SUBJECT: TEMPORARY USE PERMIT 19-169: ANTIQUE FAIRE AT THE PROMENADE**

Dear Mrs. DeLaTorre:

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for Antique Faire at the Promenade, located in the parking lot in the southwest corner of the Promenade Shopping Center (corner of Union Rd and W Atherton Dr). The project application for the event has been deemed complete and approved with the following conditions:

**Planning Division (Toben Barnum, Assistant Planner 209-456-8517)**

1. The Temporary Use Permit is valid from 6:00am to 3:00pm on the following dates: January 19, February 16, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, and December 20, 2020.
2. Event coordinator, event employees and all vendors shall comply with City of Manteca Noise Standards pursuant to MMC 17.58.050. General noise shall be kept to a minimum and no motor noise shall be permitted between the hours of 10:00pm and 7:00am.
3. All related debris shall be removed from the site upon termination of the use.
4. Emergency vehicle access shall be maintained at all times.
5. All conditions of approval shall be satisfied by the owner/developer. All costs associated with compliance with the conditions shall be at the owner/developer's expense.
6. Fees: Developer shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.

**Building Safety Division (Lumen Arceo, Sr. Plan Check Engineer 209-456-8560)**

7. Provide an accessible path of travel from the antique fair area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC §11B-206. Clearly show accessible path of travel on the site plan.
8. Provide accessible parking space as close as possible to the main entrance/gate.
9. Provide accessible restroom facilities.
10. Electrical permit is required for any electrical work. Disregard if not applicable.

If you have questions or need supplemental information regarding this letter, please contact Toben Barnum at (209) 456-8517 or [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

Sincerely,

A handwritten signature in black ink, appearing to read 'Toben Barnum', followed by a long horizontal flourish.

*Toben Barnum, Assistant Planner*



# CITY OF MANTECA

## Community Development Department

### Project Referral/Routing

#### City Departments

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> <b>Engineering</b> – Maribel Serrano         | <input checked="" type="checkbox"/> <b>Police Department-</b> Scott Cunningham |
| <input checked="" type="checkbox"/> <b>Building Department-</b> Lumen Arceo      | <input checked="" type="checkbox"/> <b>Public Works</b> – Koosun Kim           |
| <input checked="" type="checkbox"/> <b>Parks and Recreation-</b> Michael Rosales | <input type="checkbox"/> <b>City Attorney</b>                                  |
| <input checked="" type="checkbox"/> <b>Fire Department-</b> Lantz Rey            | <input type="checkbox"/> <b>Park and Recreation: Landscaping-</b> Katie Reed   |

#### Outside Agencies

- |   |   |
|---|---|
| <input type="checkbox"/> South San Joaquin Irrigation District (SSJID)            | <input type="checkbox"/> City of Ripon  |
| <input type="checkbox"/> San Joaquin County Multi-Species<br>Habitat Conservation | <input type="checkbox"/> City of Lathrop  |
| <input type="checkbox"/> San Joaquin Council of Governments (SJCOG)               | <input type="checkbox"/> Union Pacific Railroad                                   |
| <input type="checkbox"/> San Joaquin County Environmental Health                  | <input type="checkbox"/> ALUC-Airport Land Use Commission                         |
| <input type="checkbox"/> San Joaquin County Public Works                          | <input type="checkbox"/> CA Dept. of Fish and Game                                |
| <input type="checkbox"/> San Joaquin County Community<br>Development Department   | <input type="checkbox"/> CA Dept. of Conservation                                 |
| <input type="checkbox"/> San Joaquin County LAFCo                                 | <input type="checkbox"/> Dept. of Water Resources Control Board,<br>Water Quality |
| <input type="checkbox"/> Caltrans District 10                                     | <input type="checkbox"/> Native American Heritage Commission                      |
| <input type="checkbox"/> San Joaquin Valley Air Pollution Control<br>District     | <input type="checkbox"/> U.S. Dept. of Fish and Wildlife Services                 |
| <input type="checkbox"/> San Joaquin Delta College,<br>Office of the President    | <input type="checkbox"/> U.S. Army Corp. of Engineers                             |
| <input type="checkbox"/> Manteca Unified School District                          | <input type="checkbox"/> Federal Emergency Management Agency (FEMA)               |
| <input type="checkbox"/> Ripon Unified School District                            | <input type="checkbox"/> U.S. Post Office   |
| <input type="checkbox"/> Lathrop-Manteca Fire District                            | <input type="checkbox"/> Comcast Cable  |
| <input type="checkbox"/> Ripon Consolidated Fire District                         | <input type="checkbox"/> Frontier Communications                                  |
|   | <input type="checkbox"/> Pacific Gas and Electric                                 |
|   | <input type="checkbox"/> San Joaquin Bike Coalition                               |

**Referral/Route Date:** December 12, 2019

**From:** Toben Barnum, Assistant Planner (209) 456-8517, [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

**Project Description:** Antique Faire, SW parking lot of Promenade Shopping Center., 6:00am to 3:00pm on the following dates: January 19, February 16, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, and December 20.

**Project Location:** SW parking lot of Promenade Shopping Center., 1490 S Union Rd., Manteca, CA 95336

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than January 7, 2020**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us) in addition to submitting a hard copy. Contact **Toben Barnum** at (209) 456-8517 if you have any questions.



# TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT  
 1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500  
 planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Lena Dela Torre</u>	Name: <u>Lena Dela Torre</u>
Address: <u>2179 Brennan Ln</u>	Address: <u>2179 Brennan Ln</u>
City/State/Zip: <u>Manteca Ca 95337</u>	City/State/Zip: <u>Manteca Ca 95337</u>
Home Telephone: <u>209 923-4026</u>	Home Telephone: <u>209 923-4026</u>
Mobile No.: <u>209 483-6937</u>	Mobile No.: <u>209 483-6937</u>
E-mail Address: <u>Delatorrelena@yahoo.com</u>	E-mail Address: <u>Delatorrelena@yahoo.com</u>
Fax No.: _____	Fax No.: _____

Event Info
Business Name: <u>Lena Dela Torre</u>
Event Hours: Days: <u>Sunday</u> Hours: <u>10am - 3pm</u>
Event Location: <u>Orchard Valley Center</u> <u>1/19, 2/11, 3/15, 4/19, 5/17, 6/21, 7/19, 8/16</u>
Description of Event/ Activities: <u>9/20, 10/18, 11/15 + 12/20/2020</u> <u>Antique, Vintage, a Collectible Fair</u>

### Statement of Ownership or Authorization of Agent (Check one item)

I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.

I, do hereby authorized and empower Lena Dela Torre (agent) to act on my behalf on all matters relating to this application.

Lena Dela Torre Property Owner Signature Lena Dela Torre Print Name 12/11/19 Date

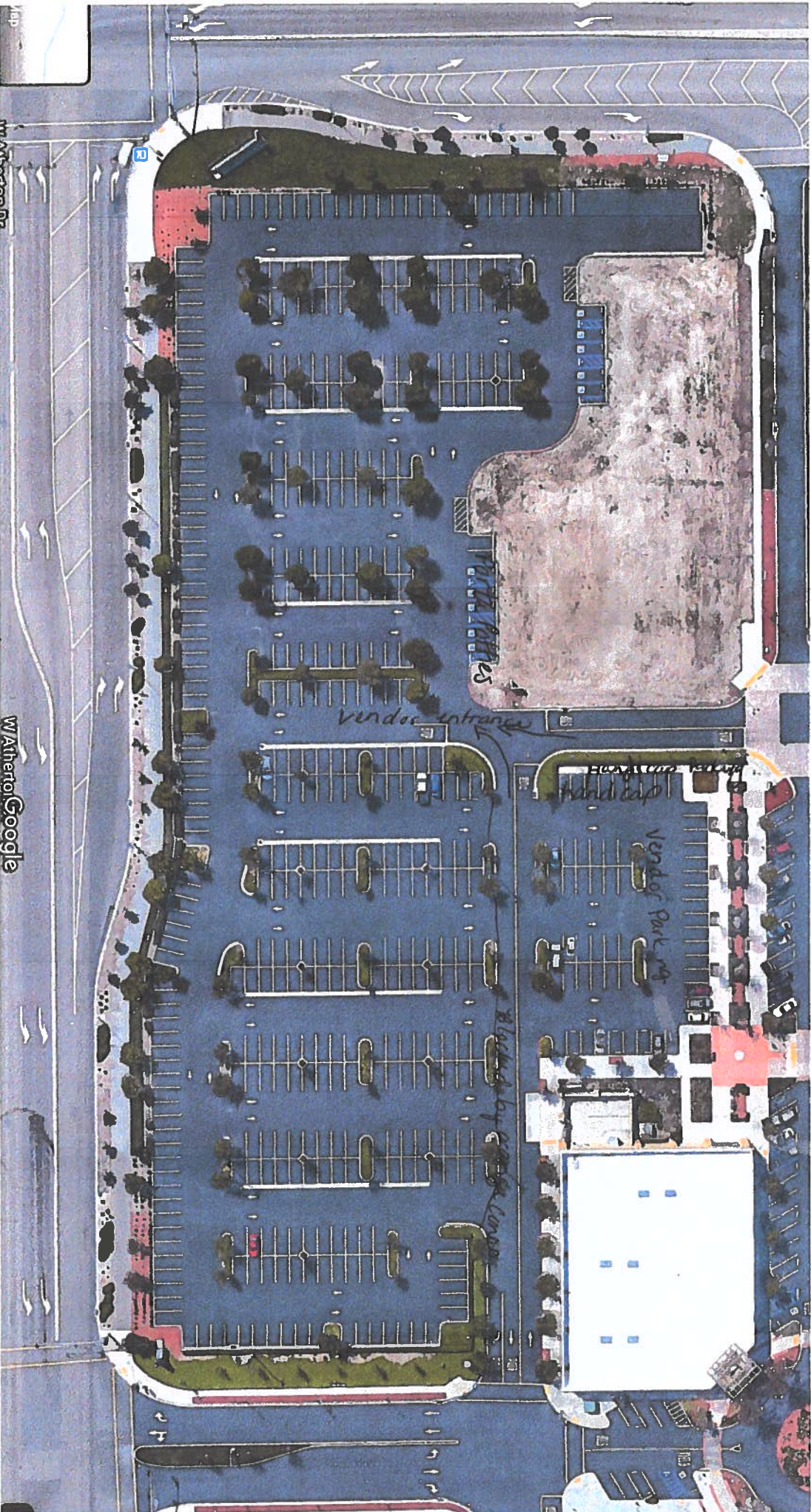
1422 Grove Ave Address Manteca Ca 95337 City, State, Zip 209305-0411 Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

Lena Dela Torre Applicant Signature Lena Dela Torre Print Name 12/11/19 Date

OFFICE USE ONLY		
Fee: \$568	Receipt No.: <u>2020-00125862</u>	Date Received: <u>12/12/19</u>
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)		
Approved: <u>X</u>	Denied: _____	
Planner Signature: <u>[Signature]</u>	Date <u>1/9/20</u>	
Assessor's Parcel No. (APN): <u>224-550-04</u>	Application Number: <u>19-169</u>	

# Antiquaire Fair



NO Fencing 3 parking spots  
are 1 vendor space



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Maffei Insurance & Financial Services  2540 Pacific Ave., Ste. 1 Stockton CA 95204	<b>CONTACT NAME:</b> Steven Hill <b>PHONE (A/C No. Ext):</b> 209.957.9433 ext. 105 <b>E-MAIL ADDRESS:</b> hills29@nationwide.com	<b>FAX (A/C No):</b> 209.957.9401	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Nationwide Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		<b>NAIC #</b> 23787
<b>INSURED</b> Carlos & Lena De La Torre  2179 Brennan Ln Manteca CA 95337			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER	X	X	6BRPG000006939100	08/15/2019	08/15/2020	EACH OCCURRENCE \$ 5,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 5,000,000.00 GENERAL AGGREGATE \$ 5,000,000.00 PRODUCTS - COMP/OP AGG \$ 5,000,000.00
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Please note the certificate holder and following list of co insured are listed as additional insureds for all above reference policies; Manteca Venture, LLC Craig Poag, LLC PRISA II Manteca, LLC Poag Shopping Centers, LLC.

Manteca Antique Fair Dates of Operations:  
January 19, 2020 February 16, 2020 March 15, 2020 April 19, 2020 May 17, 2020 June 21, 2020 July 19, 2020 August 16, 2020 September 20, 2020 October 18, 2020 November 15, 2020 December 20, 2020

**CERTIFICATE HOLDER****CANCELLATION**

Manteca Lifestyle Center, LLC  2845 Center Valley Parkway, Ste. 43 Center Valley PA 18034	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Steven Hill
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## PROJECT REFERRAL/ROUTING SHEET

DATE: 01/08/2020

To: **City of Manteca Planning Division**  
**1001 W. Center Street**  
**Manteca, CA 95337**

FROM: Engineering  
(Department or Agency)

Contact Person: J. Serrano Phone: (209) 454 8586

Project Title: TUP 19-169 Antique Faire at Promenade

**RESPONSE:**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)**

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 11/27/20

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: Bldg Safety  
(Department or Agency)

Contact Person: Lumen Arce Phone: X8560

Project Title: TUP 19-169 Antique Faire at Promenade

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

# Memo

**To:** Toben Barnum, Development Services technician  
**From:** Lumen Arceo, Senior Engineer  
**Date:** January 6, 2020  
**Re:** TUP 19-169\_Antique Faire @ Promenade

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1. Provide an accessible path of travel from the antique fair area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC §11B-206. Clearly show accessible path of travel on the site plan.
2. Provide accessible parking space as close as possible to the entrance(s).
3. Provide accessible restroom facilities.
4. Electrical permit is required for any electrical work, disregard if not applicable.



## PROJECT REFERRAL/ROUTING SHEET

DATE: 12/12/2019

To: **City of Manteca Planning Division**  
**1001 W. Center Street**  
**Manteca, CA 95337**

FROM: Parks and Recreation Department  
(Department or Agency)

Contact Person: Michael Rosales Phone: (209) 456-8615

Project Title: TUP 19-169 Antique Faire at Promenade

**RESPONSE:**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)**

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 12/23/14

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: FIRE  
(Department or Agency)

Contact Person: L. Ray Phone: \_\_\_\_\_

Project Title: TUP 19-169 Antique Faire at Promenade

**RESPONSE:**

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

RECEIVED

DATE: 12-17-19

DEC 17 2019

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

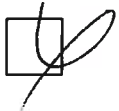
COMMUNITY DEVELOPMENT  
DEPARTMENT

FROM: P.D.  
(Department or Agency)

Contact Person: Scott Cunningham Phone: 8281

Project Title: TUP 19-169 Antique Faire at Promenade

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

## Barnum, Toben

---

**From:** Kim, Koosun  
**Sent:** Monday, January 06, 2020 9:21 AM  
**To:** Barnum, Toben  
**Subject:** Task Completed: TUP 19-169 Antique Faire at Promenade Shopping Center

Thank you,



**Koosun Kim, PE, QSD**

**Acting Director of Public Works**

City of Manteca | Public Works

1001 W. Center St. | Manteca, CA 95337

Office: 209.456-8419 | Fax: 209.923.8940

[www.mantecagov.com](http://www.mantecagov.com)

-----Original Task-----

**Subject:** TUP 19-169 Antique Faire at Promenade Shopping Center

**Priority:** Normal

**Start date:** Thu 12/12/2019

**Due date:** Tue 1/7/2020

**Status:** Completed

**% Complete:** 100%

**Date completed:** Mon 1/6/2020

**Actual work:** 0 hours

**Requested by:** Barnum, Toben

No comment



TUP 19-169  
Routing Sheet.pdf

Hard copy to follow interoffice. Thank you.



**Toben Barnum, Assistant Planner**

City of Manteca | Community Development Department

1001 W. Center St. | Manteca, CA 95337

Office: 209.456.8517 | Fax: 209.923.8949