



# CITY OF MANTECA

## COMMUNITY DEVELOPMENT DEPARTMENT

February 25, 2019

Lena DeLaTorre  
2179 Brennan Ln.  
Manteca, CA 95337

### **SUBJECT: TEMPORARY USE PERMIT 19-021: CLASSIC AUTO SWAP MEET AND CAR SHOW**

Dear Mrs. DeLaTorre:

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for Classic Auto Swap Meet and Car Show, located in the parking lot in the southwest corner of the Promenade Shopping Center (corner of Union Rd and W Atherton Dr). The project application for the event has been deemed complete and approved with the following conditions:

#### **Planning Department**

1. The Temporary Use Permit is only valid for the following dates: April 14, 2019 6:00am to 3:00pm, and October 27, 2019, 6:00am to 3:00pm.
2. Event coordinator, event employees and all vendors shall comply with City of Manteca Noise Standards pursuant to MMC 17.58.050. General noise shall be kept to a minimum and no motor noise shall be permitted between the hours of 10:00pm and 7:00am.
3. All related debris shall be removed from the site upon termination of the use.
4. Emergency vehicle access shall be maintained at all times.
5. All conditions of approval shall be satisfied by the owner/developer. All costs associated with compliance with the conditions shall be at the owner/developer's expense.
6. Fees: Developer shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.

#### **Building Safety Division**

7. Provide an accessible path of travel from the Swap meet/show area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
8. Provide accessible parking space as close as possible to the main entrance/gate.
9. Provide accessible restroom facilities.
10. Electrical permit is required for any electrical work. Disregard if not applicable.

If you have questions or need supplemental information regarding this letter, please contact Toben Barnum at (209) 456-8517 or [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Showerman". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Greg Showerman  
Community Development Director



## CITY OF MANTECA Community Development Department Project Referral/Routing

### City Departments

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> <b>Engineering</b> – Maribel Serrano         | <input checked="" type="checkbox"/> <b>Police Department</b> - Scott Cunningham |
| <input checked="" type="checkbox"/> <b>Building Department</b> - Lumen Arceo     | <input checked="" type="checkbox"/> <b>Public Works</b> – Koosun Kim            |
| <input checked="" type="checkbox"/> <b>Parks and Recreation</b> -Michael Rosales | <input type="checkbox"/> <b>City Attorney</b>                                   |
| <input checked="" type="checkbox"/> <b>Fire Department</b> -Lantz Rey            | <input type="checkbox"/> <b>Park and Recreation: Landscaping</b> - Katie Reed   |

### Outside Agencies

- |   |   |
|---|---|
| <input type="checkbox"/> South San Joaquin Irrigation District (SSJID)            | <input type="checkbox"/> City of Ripon  |
| <input type="checkbox"/> San Joaquin County Multi-Species<br>Habitat Conservation | <input type="checkbox"/> City of Lathrop  |
| <input type="checkbox"/> San Joaquin Council of Governments (SJCOG)               | <input type="checkbox"/> Union Pacific Railroad                                   |
| <input type="checkbox"/> San Joaquin County Environmental Health                  | <input type="checkbox"/> ALUC-Airport Land Use Commission                         |
| <input type="checkbox"/> San Joaquin County Public Works                          | <input type="checkbox"/> CA Dept. of Fish and Game                                |
| <input type="checkbox"/> San Joaquin County Community<br>Development Department   | <input type="checkbox"/> CA Dept. of Conservation                                 |
| <input type="checkbox"/> San Joaquin County LAFCo                                 | <input type="checkbox"/> Dept. of Water Resources Control Board,<br>Water Quality |
| <input type="checkbox"/> Caltrans District 10                                     | <input type="checkbox"/> Native American Heritage Commission                      |
| <input type="checkbox"/> San Joaquin Valley Air Pollution Control<br>District     | <input type="checkbox"/> U.S. Dept. of Fish and Wildlife Services                 |
| <input type="checkbox"/> San Joaquin Delta College,<br>Office of the President    | <input type="checkbox"/> U.S. Army Corp. of Engineers                             |
| <input type="checkbox"/> Manteca Unified School District                          | <input type="checkbox"/> Federal Emergency Management Agency (FEMA)               |
| <input type="checkbox"/> Ripon Unified School District                            | <input type="checkbox"/> U.S. Post Office   |
| <input type="checkbox"/> Lathrop-Manteca Fire District                            | <input type="checkbox"/> Comcast Cable  |
| <input type="checkbox"/> Ripon Consolidated Fire District                         | <input type="checkbox"/> Frontier Communications                                  |
|   | <input type="checkbox"/> Pacific Gas and Electric                                 |
|   | <input type="checkbox"/> San Joaquin Bike Coalition                               |

**Referral/Route Date:** February 6, 2019

**From:** Toben Barnum, Development Services Technician (209) 456-8517, [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

**Project Description:** Classic car swap meet and show, SW parking lot of Promenade Shopping Center., April 14, 2019 and October 27, 2019, 6:00am to 3:00pm

**Project Location:** SW parking lot of Promenade Shopping Center., 1490 S Union Rd., Manteca, CA 95336

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than February 25, 2019**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us) in addition to submitting a hard copy. Contact **Toben Barnum** at (209) 456-8517 if you have any questions.



# TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT  
1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500  
planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Lena Dela Torre</u>	Name: <u>Carlos &amp; Lena Dela Torre</u>
Address: <u>2179 Brennan Ln</u>	Address: <u>2179 Brennan Ln</u>
City/State/Zip: <u>Manteca Ca 95337</u>	City/State/Zip: <u>Manteca Ca 95337</u>
Home Telephone: <u>923-4026</u>	Home Telephone: <u>923-4026</u>
Mobile No.: <u>483-6937</u>	Mobile No.: <u>483-6937</u>
E-mail Address: <u>Delatorrelena@yahoo.com</u>	E-mail Address: <u>Delatorrelena@yahoo.com</u>
Fax No.: _____	Fax No.: _____

Event Info
Business Name: <u>Lena Dela Torre</u>
Event Hours: Days <u>9/14/19 + 10/27/19</u> Hours: <u>10am - 3 pm</u>
Event Location: <u>Orchard Valley Center</u>
Description of Event/ Activities: <u>Classic Auto Swap Meet + Car Show</u>

### Statement of Ownership or Authorization of Agent (Check one item)

I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.

I, do hereby authorized and empower Linda Abeldt (agent) to act on my behalf on all matters relating to this application. Lena Dela Torre

Linda Abeldt \_\_\_\_\_ Linda Abeldt \_\_\_\_\_  
 Property Owner Signature Print Name Date

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ Telephone \_\_\_\_\_

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

Applicant Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY		
Fee: \$568	Receipt No.: <u>2019-08164617</u>	Date Received: <u>2/6/19</u>
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)		
Approved: _____ X _____	Denied: _____	
Planner Signature: <u>[Signature]</u>	Date <u>2/26/19</u>	
Assessor's Parcel No. (APN): <u>224-550-04</u>	Application Number: <u>19-021</u>	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/04/2019

<b>PRODUCER</b> Maffei Insurance & Finc'l Services Steven Hill 2540 Pacific Ave Ste 1 Stockton, CA 95204 Phone: (209) 957-9433 Email: hills29@nationwide.com	<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b> Carlos & Lena DeLaTorre 2179 Brennan Ln Manteca, CA 95337	INSURER A: Evanston Insurance Company	35378
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC Retail Liquor Liability	3DS5468-M1346926	10/27/2019 12:01 AM	10/28/2019 12:01 AM	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 2,000,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 3,000,000
						PRODUCTS - COM/PROP AGG	\$ 2,000,000
						DEDUCTIBLE	\$ 1,000
							\$
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY - AGG	\$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
							\$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

### DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19.  
Attendance: 500, Event Type: Car Show - Static(Parked) Only.

### CERTIFICATE HOLDER

Manteca Lifestyle Center LLC  
Manteca Venture, LLC  
Craig Poag Manteca LLC  
PRISA II Manteca LLC  
Poag Shopping Centers LLC  
2845 Center Valley Parkway Ste 43  
Center Valley, 18034

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
Steven Hill

# Classic Car Show & Swap Meet



The lot will be enclosed with orange temp gating.

All white arrows will be walking paths.

All parking slots will be vendors



## PROJECT REFERRAL/ROUTING SHEET

DATE: 02/25/2019

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: OPD engineering  
(Department or Agency)

Contact Person: Maribel serrano Phone: (209) 456 8586

Project Title: TUP 19-021 Classic Car Swap Meet & Show at Promenade

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 2/14/19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: Bldg Safety  
(Department or Agency)

Contact Person: Luren Arew Phone: X8560

Project Title: TUP 19-021 Classic Car Swap Meet & Show at Promenade

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

# Memo

**To:** Toben Barnum, Development Services technician  
**From:** Lumen Arceo, Senior Engineer  
**Date:** February 14, 2019  
**Re:** TUP 19-021\_Classic Car Swap Meet and Show at Promenade

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1. Provide an accessible path of travel from the Swap meet/show area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
2. Provide accessible parking space as close as possible to the main entrance/gate.
3. Provide accessible restroom facilities.
4. Electrical permit is required for any electrical work, disregard if not applicable.



## PROJECT REFERRAL/ROUTING SHEET

DATE: 02/11/2019

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: Parks and Recreation Department  
(Department or Agency)

Contact Person: Michael Rosales Phone: 456-8615

Project Title: TUP 19-021 Classic Car Swap Meet & Show at Promenade

**RESPONSE:**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.**



**WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)**

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 2/11/19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: Fire  
(Department or Agency)

Contact Person: L. Rey Phone: x8347

Project Title: TUP 19-021 Classic Car Swap Meet & Show at Promenade

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

RECEIVED

FEB 08 2019

COMMUNITY DEVELOPMENT  
DEPARTMENT

DATE: 2-7-19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: PD  
(Department or Agency)

Contact Person: S. Cunningham Phone: 8281

Project Title: TUP 19-021 Classic Car Swap Meet & Show at Promenade

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

## Barnum, Toben

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**From:** Kim, Koosun  
**Sent:** Monday, February 25, 2019 2:40 PM  
**To:** Barnum, Toben  
**Subject:** Task Completed: TUP 19-021 Classic Car Swap Meet and Show at Promenade

Thank you,



**Koosun Kim, PE, QSD**  
**Deputy Director of Public Works - Engineering**  
City of Manteca | Public Works  
1001 W. Center St. | Manteca, CA 95337  
Office: 209.456-8419 | Fax: 209.923.8940  
[www.mantecagov.com](http://www.mantecagov.com)

-----Original Task-----

**Subject:** TUP 19-021 Classic Car Swap Meet and Show at Promenade  
**Priority:** Normal

**Start date:** Thu 2/7/2019  
**Due date:** Mon 2/25/2019

**Status:** Completed  
**% Complete:** 100%  
**Date completed:** Mon 2/25/2019  
**Actual work:** 0 hours

**Requested by:** Barnum, Toben

**No comment**

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Hardcopy to follow interoffice. Thank you.



**Toben Barnum, Development Services Technician**  
City of Manteca | Community Development Department  
1001 W. Center St. | Manteca, CA 95337  
Office: 209.456.8517 | Fax: 209.923.8949  
[www.mantecagov.com](http://www.mantecagov.com)