



# CITY OF MANTECA

COMMUNITY DEVELOPMENT  
DEPARTMENT

April 29, 2019

MM Events  
ATTN: Mary Mueller  
P.O. Box 4181  
Manteca, CA 95337

**SUBJECT: TEMPORARY USE PERMIT 19-055 MINI FEST WITH VENDORS AND FOOD**

Dear Mrs. Mueller:

The City of Manteca Planning Division has reviewed your application for a Temporary Use Permit for the Mini Fest with Vendors and Food at The Promenade Shopping Center, 1320 Grove Ave, on the pedestrian walkways directly in front of the AMC Theater, within the City of Manteca. Your event has been **approved** with the following conditions:

**City of Manteca Planning Division**

1. The Temporary Use Permit is valid only for the following dates and times:  
Fridays, 4:00pm – 8:30pm; Saturdays and Sundays, 10:00am – 6:00pm, beginning 5/3/19, and running every weekend till 12/31/19
2. Fees: Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
3. Applicant shall be responsible for the removal of all trash from site after each event.
4. Applicant and all vendors shall not obstruct any public right of way or any point of entry to any existing business.
5. Any proposed off-site signs, portable signs, a-frame signs, sandwich board signs, etc, shall be subject to sign permit review and approval prior to installation.
6. Event coordinator, event employees and all vendors shall comply with City of Manteca Noise Standards pursuant to MMC 17.58.050. General noise shall be kept to a minimum and no motor noise shall be permitted between the hours of 10:00pm and 7:00am.

If you have questions or need supplemental information regarding this letter, you can reach Toben Barnum at (209) 456-8517 or [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Showerman", with a long horizontal flourish extending to the right.

Greg Showerman  
Community Development Director



## CITY OF MANTECA Community Development Department Project Referral/Routing

### City Departments

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Engineering – Maribel Serrano        | <input checked="" type="checkbox"/> Police Department- Scott Cunningham |
| <input checked="" type="checkbox"/> Building Department- Lumen Arceo     | <input checked="" type="checkbox"/> Public Works – Koosun Kim           |
| <input checked="" type="checkbox"/> Parks and Recreation-Michael Rosales | <input type="checkbox"/> City Attorney – John Brinton                   |
| <input checked="" type="checkbox"/> Fire Department-Lantz Rey            | <input type="checkbox"/> Park and Recreation: Landscaping- Katie Reed   |

### Outside Agencies

- |   |   |
|---|---|
| <input type="checkbox"/> South San Joaquin Irrigation District (SSJID)            | <input type="checkbox"/> City of Ripon  |
| <input type="checkbox"/> San Joaquin County Multi-Species<br>Habitat Conservation | <input type="checkbox"/> City of Lathrop  |
| <input type="checkbox"/> San Joaquin Council of Governments (SJCOG)               | <input type="checkbox"/> Union Pacific Railroad                                   |
| <input type="checkbox"/> San Joaquin County Environmental Health                  | <input type="checkbox"/> ALUC-Airport Land Use Commission                         |
| <input type="checkbox"/> San Joaquin County Public Works                          | <input type="checkbox"/> CA Dept. of Fish and Game                                |
| <input type="checkbox"/> San Joaquin County Community<br>Development Department   | <input type="checkbox"/> CA Dept. of Conservation                                 |
| <input type="checkbox"/> San Joaquin County LAFCo                                 | <input type="checkbox"/> Dept. of Water Resources Control Board,<br>Water Quality |
| <input type="checkbox"/> Caltrans District 10                                     | <input type="checkbox"/> Native American Heritage Commission                      |
| <input type="checkbox"/> San Joaquin Valley Air Pollution Control<br>District     | <input type="checkbox"/> U.S. Dept. of Fish and Wildlife Services                 |
| <input type="checkbox"/> San Joaquin Delta College,<br>Office of the President    | <input type="checkbox"/> U.S. Army Corp. of Engineers                             |
| <input type="checkbox"/> Manteca Unified School District                          | <input type="checkbox"/> Federal Emergency Management Agency (FEMA)               |
| <input type="checkbox"/> Ripon Unified School District                            | <input type="checkbox"/> U.S. Post Office   |
| <input type="checkbox"/> Lathrop-Manteca Fire District                            | <input type="checkbox"/> Comcast Cable  |
| <input type="checkbox"/> Ripon Consolidated Fire District                         | <input type="checkbox"/> Frontier Communications                                  |
|   | <input type="checkbox"/> Pacific Gas and Electric                                 |
|   | <input type="checkbox"/> San Joaquin Bike Coalition                               |

**Referral/Route Date:** April 8, 2019

**From:** Toben Barnum, Development Services Technician (209) 456-8517, [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

**Project Description:** Mini Fest w/ Vendors and Food – Fri 4pm – 8:30pm; Sat & Sun 10am – 6pm, beginning 5/3/19, and running every weekend till 12/31/19

**Project Location:** 1320 Grove Ave, in the Bass Pro Shopping Center. This is on the pedestrian walkways directly in front of the AMC Theater.

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than April 23, 2019**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us) in addition to submitting a hard copy. Contact **Toben Barnum** at (209) 456-8517 if you have any questions.



CITY OF MANTECA, COMMUNITY DEVELOPMENT  
 1001 W. Center Street, Manteca, CA 95337  
 Main Line: (209) 456-8500; Fax: (209) 923-8949  
 Email: [planning@ci.manteca.ca.us](mailto:planning@ci.manteca.ca.us) Website: [www.ci.manteca.ca.us](http://www.ci.manteca.ca.us)

Application Date: 4/4/19 Application Number: TUP-19-55  
 Applicant's Name: Mari Muller Business Name: MM Events  
 Applicant's Address: P.O. BOX 4181 City, State, Zip: Manteca, CA 95337 Telephone: 209-612-5396  
 Location of Activity: AMC-848 Lifestyle Date & Time of Activity: 5/3-12/31/19 Fri 4-8:30, Sat/Sun 10-6  
 Description of Activity: Mini Fest w/ Vendors, Crafters FROM: \_\_\_\_\_ TO: \_\_\_\_\_  
Food on Walkway of AMC & Walkway nearby  
topped, fenced in wine garden  
 Property Owner's Name: Orchard Valley Center  
 Property Owner's Address: 1422 Grove Avenue City, State, Zip: Manteca, CA 95337 Telephone: \_\_\_\_\_

**Statement of Ownership or Authorization of Agent**

(check one item)

I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.

I, do hereby authorized and empower Linda Abeldt (agent) to act on my behalf on all matters relating to this application.

Linda Abeldt Signature Date: 4-3-19  
1422 Grove Ave Manteca Ca 95337 Address City, State, Zip Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

Applicant's Signature: \_\_\_\_\_ Date: 4/5/19

**\*\*For Office Use Only\*\***

\$250 Cleaning Deposit Required (Christmas Tree Lots Only)

Receipt No: 1207

Date Received: 4/5/19

Approved By: T. BARNUM

Date: 4/8/19

TUP # 19-055

**RECEIVED**

APR 05 2019

COMMUNITY DEVELOPMENT DEPARTMENT

**Conditions of the Temporary Use Permit**

*(Please initial all boxes agreeing to comply with all applicable conditions.)*

- This Temporary Use Permit is only valid for the dates and times listed on this application.
- Proper building permits shall be obtained for all electrical and structural work through the City of Manteca Building Safety Division at (209) 456-8550.
- All related debris shall be removed from the site upon termination of the use.
- Applicant will provide traffic controls and parking as required by the Public Works Department and the Police Department prior to the event.
- Appropriate permits shall be secured from the San Joaquin County Health Department.
- Emergency vehicle access shall be maintained at all times.
- The placement of merchandise, signs and accessory vehicles/equipment shall not impede traffic circulation of the parking lot or create traffic conditions on \_\_\_\_\_
- Proposed activity shall not interfere with existing accessibility features (e.g. accessible parking spaces).
- Applicant shall provide an accessible path of travel from the proposed event site to the public street, accessible parking space and to the accessible restroom facility, if applicable. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
- If parking will be provided, applicant shall provide an accessible parking space.
- If restroom facilities will be provided, applicant shall provide an accessible restroom.
- All gates shall meet all applicable specifications for doors, and shall comply with the following:
  - Bottom 10" of door/gate has a smooth uninterrupted surface that allows door/gate to be opened by a wheelchair footrest without creating trap or hazardous condition.
  - Effort to operate door/gate is 5 pounds max pressure.
  - Latching and locking doors/gates that are hand operated and which are in a path of travel are operable by lever type, panic bars, and push-pull activating bars.
  - Opening hardware is centered between 30" to 44" above finish floor.
  - There shall be a floor or landing on each side of a door/gate, and must be level and clear. Level area in the direction of the door swing is a minimum of 60".
- Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
- Applicant shall be responsible for contacting all appropriate utility companies to obtain agreements for extension and/or relocation of services necessary for the proposed development.
- Appropriate direction signs, barricades or fences shall be provided as necessary.
- Applicant shall obtain a valid City business license.
- A water permit and hydrant meter shall be obtained from the Public Works Department. (209) 456-8585
- An acceptable path of egress to the public right-of-way shall be maintained at all time.
- Lessor shall not be responsible or liable for any loss or injury, or damage occurring to Lessee or to the property of Lessee or to third persons, or the property of third persons, in, about, or on said leased premises, no matter how occurring and Lessee will save Lessor harmless for or on account of any loss, injury or damage to any person or persons or their property occurring therein, or resulting from Lessee's operation thereof. Prior to the use of Property, Lessee shall obtain and maintain in force at its sole cost and expense, the following insurance coverage—Comprehensive General and Automobile Liability Insurance (covering use of owned, non-owned, or hired vehicles) with limits of \$1,000,000 per occurrence, Property Damage—\$300,000 per occurrence. Such insurance shall contain provisions insuring the City of Manteca, elected officials, employees, agents, and volunteers as insureds. Such insurance shall be primary to any liability insurance carried by the Lessor. Pursuant to California Government Code Section 818.4, a public entity is not liable for an injury caused by the issuance, denial, suspension or revocation of, or by the failure of refusal to issue, deny, suspend or revoke, any permit, license, certificate, approval, order, or similar authorization where the public entity or an employee of the public entity is authorized by enactment to determine whether or not such authorization should be issued, denied, suspended or revoked.
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

**CDD Referral/Routing  
TUP 19-055 Mini Fest with Vendors and Food  
April 8, 2019**





## PROJECT REFERRAL/ROUTING SHEET

DATE: 04/23/2019

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: CDD - Engineering  
(Department or Agency)

Contact Person: M. Senano

Phone: (209) 456-9586

Project Title: TUP 19-055 - Mini Fest with Food and Vendors

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 4/15/19

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: Bldg Safety  
(Department or Agency)

Contact Person: Lumen Arce Phone: X8960

Project Title: TUP 19-055 - Mini Fest with Food and Vendors

**RESPONSE:**



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 04/19/2019

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: Parks and Recreation Department  
(Department or Agency)

Contact Person: Michael Rosales Phone: 456-8615

Project Title: TUP 19-055 - Mini Fest with Food and Vendors

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

## Barnum, Toben

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**From:** Rey, Lantz  
**Sent:** Thursday, April 25, 2019 1:55 PM  
**To:** Barnum, Toben  
**Subject:** RE: TUP 19-055 Mini Fest with Food and Vendors

Fire has no comment.

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**From:** Barnum, Toben  
**Sent:** Wednesday, April 17, 2019 7:49 AM  
**To:** Kim, Koosun <kkim@ci.manteca.ca.us>; Rosales, Michael <mrosales@ci.manteca.ca.us>; Arceo, Lumen <larceo@ci.manteca.ca.us>; Serrano, Maribel <mserrano@ci.manteca.ca.us>; Cunningham, Scott <scunningham@ci.manteca.ca.us>; Rey, Lantz <lrey@ci.manteca.ca.us>  
**Subject:** Task Status Report: TUP 19-055 Mini Fest with Food and Vendors

<< File: 57716756103\_\_528AC9BA-7892-41D6-829A-29C6ACF138C7.JPG >>  
Hi all. I have contacted the applicant and asked for a better site plan. She responded with the attached. It is much better. Hope this is helpful.

Regards,

<< OLE Object: **Toben Barnum, Development Services Technician**  
Picture (Device City of Manteca | Community Development Department  
Independent 1001 W. Center St. | Manteca, CA 95337  
Bitmap) >> Office: 209.456.8517 | Fax: 209.923.8949  
[www.mantecagov.com](http://www.mantecagov.com)

-----Original Task-----  
**Subject:** TUP 19-055 Mini Fest with Food and Vendors  
**Priority:** Normal

**Start date:** Mon 4/8/2019  
**Due date:** Tue 4/23/2019

**Status:** Not Started  
**% Complete:** 0%  
**Actual work:** 0 hours

**Requested by:** Barnum, Toben

<< File: Scanned from a Xerox Multifunction Printer.pdf >>  
Good afternoon,



## PROJECT REFERRAL/ROUTING SHEET

RECEIVED

APR 11 2019

COMMUNITY DEVELOPMENT  
DEPARTMENT

DATE: 4/10/19

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: PD  
(Department or Agency)

Contact Person: Scott Cunningham Phone: 5281

Project Title: TUP 19-055 - Mini Fest with Food and Vendors

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**