



CITY OF MANTECA

COMMUNITY DEVELOPMENT
DEPARTMENT

November 21, 2018

MM Event Planners
ATTN: Mary Mueller
P.O. Box 4181
Manteca, CA 95337

SUBJECT: TEMPORARY USE PERMIT 18-119 WINTERFEST AT PROMENADE

Dear Mrs. Mueller:

The City of Manteca Planning Division has reviewed your application for a Temporary Use Permit for the Winterfest at The Promenade Shopping Center, 1490 S. Union Rd. within the City of Manteca. Your event has been **approved** with the following conditions:

City of Manteca Planning Division

1. The Temporary Use Permit is valid for the following dates and times:
Weekends, 8:00am to 5:00pm, 11/22/18 through end of business on 12/31/18
2. Fees: Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
3. Applicant shall be responsible for the removal of all trash from site.
4. Applicant shall ensure that all vendors and related equipment maintain clear access at all times to all pedestrian pathways, store entrances and vehicular paths of travel.

If you have questions or need supplemental information regarding this letter, please contact Toben Barnum at (209) 456-8517 or tbarnum@ci.manteca.ca.us

Sincerely,

Greg Showerman
Community Development Director



TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT
1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500
planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Mary Muller</u>	Name: <u>Paag</u>
Address: <u>4898 E. Nile / PO BOX 418</u>	Address: <u>1422 Grove Ave</u>
City/State/Zip: <u>Manteca CA 95337</u>	City/State/Zip: <u>Manteca 95337</u>
Home Telephone: <u>209 612 5396</u>	Home Telephone: <u>209 329 0410</u>
Mobile No.: <u>209 612 5396</u>	Mobile No.:
E-mail Address: <u>mdorevintplanners@gmail.com</u>	E-mail Address:
Fax No.:	Fax No.:

Event Info
Business Name: <u>MM Event Planners</u>
Event Hours: Days: <u>11/18-12/3/18</u> * Hours: <u>8-5 pm * every weekend, some weekday</u>
Event Location: <u>AMC Movie Theater, Walkway, 848 Lifestyle, Manteca</u>
Description of Event/ Activities: <u>wintertest an ongoing food & vendor wintertest with holiday themes</u>

Statement of Ownership or Authorization of Agent (Check one item)

- I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.
- I, do hereby authorized and empower _____ (agent) to act on my behalf on all matters relating to this application.

Amc Alheda Paag Shopping Centers 11-1-18

<u>Amc Alheda Paag Shopping Centers</u>	<u>11-1-18</u>
*Property Owner Signature	Print Name
<u>1422 Grove Ave Manteca, Ca 95337</u>	<u>209 329 0410</u>
Address	Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

Mary Ellen Muller

Applicant Signature Print Name Date

OFFICE USE ONLY		
Fee: \$568	Receipt No.:	Date Received:
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)		
Approved: <u>X</u>	Denied:	
Planner Signature: <u>[Signature]</u>	Date <u>11/21/18</u>	
Assessor's Parcel No. (APN): <u>224-550-40</u>	Application Number: <u>18-119</u>	

Conditions of the Temporary Use Permit

(Please initial all boxes agreeing to comply with all applicable conditions.)

- This Temporary Use Permit is only valid for the dates and times listed on this application.
- Proper building permits shall be obtained for all electrical and structural work through the City of Manteca Building Safety Division at (209) 456-8550.
- All related debris shall be removed from the site upon termination of the use.
- Applicant will provide traffic controls and parking as required by the Public Works Department and the Police Department prior to the event.
- Appropriate permits shall be secured from the San Joaquin County Health Department.
- Emergency vehicle access shall be maintained at all times.
- The placement of merchandise, signs and accessory vehicles/equipment shall not impede traffic circulation of the parking lot or create traffic conditions on _____.
- Proposed activity shall not interfere with existing accessibility features (e.g. accessible parking spaces).
- Applicant shall provide an accessible path of travel from the proposed event site to the public street, accessible parking space and to the accessible restroom facility, if applicable. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
- If parking will be provided, applicant shall provide an accessible parking space.
- If restroom facilities will be provided, applicant shall provide an accessible restroom.
- All gates shall meet all applicable specifications for doors, and shall comply with the following:
- Bottom 10" of door/gate has a smooth uninterrupted surface that allows door/gate to be opened by a wheelchair footrest without creating trap or hazardous condition.
 - Effort to operate door/gate is 5 pounds max pressure.
 - Latching and locking doors/gates that are hand operated and which are in a path of travel are operable by lever type, panic bars, and push-pull activating bars.
 - Opening hardware is centered between 30" to 44" above finish floor.
 - There shall be a floor or landing on each side of a door/gate, and must be level and clear. Level area in the direction of the door swing is a minimum of 60".
- Applicant shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.
- Applicant shall be responsible for contacting all appropriate utility companies to obtain agreements for extension and/or relocation of services necessary for the proposed development.
- Appropriate direction signs, barricades or fences shall be provided as necessary.
- Applicant shall obtain a valid City business license.
- A water permit and hydrant meter shall be obtained from the Public Works Department. (209) 456-8585
- An acceptable path of egress to the public right-of-way shall be maintained at all time.
- Lessor shall not be responsible or liable for any loss or injury, or damage occurring to Lessee or to the property of Lessee or to third persons, or the property of third persons, in, about, or on said leased premises, no matter how occurring and Lessee will save Lessor harmless for or on account of any loss, injury or damage to any person or persons or their property occurring therein, or resulting from Lessee's operation thereof. Prior to the use of Property, Lessee shall obtain and maintain in force at its sole cost and expense, the following insurance coverage—Comprehensive General and Automobile Liability Insurance (covering use of owned, non-owned, or hired vehicles) with limits of \$1,000,000 per occurrence, Property Damage—\$300,000 per occurrence. Such insurance shall contain provisions insuring the City of Manteca, elected officials, employees, agents, and volunteers as insureds. Such insurance shall be primary to any liability insurance carried by the Lessor. Pursuant to California Government Code Section 818.4, a public entity is not liable for an injury caused by the issuance, denial, suspension or revocation of, or by the failure of refusal to issue, deny, suspend or revoke, any permit, license, certificate, approval, order, or similar authorization where the public entity or an employee of the public entity is authorized by enactment to determine whether or not such authorization should be issued, denied, suspended or revoked.

In accepting this Temporary Use Authorization, I certify that I am familiar with the laws, ordinances, and regulations of the City Manteca related to open air sales and that the vendor/craft fair on the premises identified on this application will be done in compliance with such laws, ordinances, and regulations. I further certify that I agree to comply with any special procedures called for by the Manteca Police or Fire Department.

I agree to indemnify the City Manteca, hold harmless and defend the City and its elected and appointed councils, boards, commissions, officers, agents, employees, and representatives from any and all claims, costs, and liability for claims of damage, for any property damage or personal injury, including death, which may arise as a result of any negligent acts or omissions by me or my contractors, subcontractors, agents, or employees in connection with the construction, improvement, or operation, of the vendor/craft fair. I agree to indemnify, hold harmless and defend the City and its officers, agents, employees, and representatives from any and all actions for damages caused or alleged to have been caused by the vendor/craft fair. This Agreement applies to all damages and claims for damages suffered or alleged to have been suffered arising out of or in connection to any and all vendor/craft fair operations, regardless of whether or not the City prepared, supplied or approved plans or specifications or both for the vendor/craft fair.



Mary Mueller

11/5/18
Date

HWY 120 →
Fence line ←

Bass Pro

Winter Fest
Craft Fair
11/18-12/31/18

parking

55

1380

897

881

873

900

parking area
LIFESITE ST

898
868
894
874

1422
1430

1418

848
AMC

AMC
22-455-41

XXXX
eng
grass

walkway

Pond

walkway

22-455-007

22

BASS PRO DR

22-455-013

X = Vendors

Parking

Atherton

60ft
Let/Long ▲ X 22-226234 (60)
Y 37-781656

2017

22-455-25

Union rd →



CITY OF MANTECA

Community Development Department

Project Referral/Routing

City Departments

- Engineering** – Maribel Serrano
- Building Department**- Lumen Arceo
- Parks and Recreation**-Michael Rosales
- Fire Department**-Lantz Rey

- Police Department**- Scott Cunningham
- Public Works** – Koosun Kim
- City Attorney**
- Park and Recreation: Landscaping**- Katie Reed

Outside Agencies

- South San Joaquin Irrigation District (SSJID)
- San Joaquin County Multi-Species Habitat Conservation
- San Joaquin Council of Governments (SJCOG)
- San Joaquin County Environmental Health
- San Joaquin County Public Works
- San Joaquin County Community Development Department
- San Joaquin County LAFCo
- Caltrans District 10
- San Joaquin Valley Air Pollution Control District
- San Joaquin Delta College, Office of the President
- Manteca Unified School District
- Ripon Unified School District
- Lathrop-Manteca Fire District
- Ripon Consolidated Fire District

- City of Ripon
- City of Lathrop
- Union Pacific Railroad
- ALUC-Airport Land Use Commission
- CA Dept. of Fish and Game
- CA Dept. of Conservation
- Dept. of Water Resources Control Board, Water Quality
- Native American Heritage Commission
- U.S. Dept. of Fish and Wildlife Services
- U.S. Army Corp. of Engineers
- Federal Emergency Management Agency (FEMA)
- U.S. Post Office
- Comcast Cable
- Frontier Communications
- Pacific Gas and Electric
- San Joaquin Bike Coalition

Referral/Route Date: November 5, 2018

From: Toben Barnum, Development Services Technician (209) 456-8517, tbarnum@ci.manteca.ca.us

Project Description: Vendor craft fair on walkways at Promenade. Weekends, 8am to 5 pm, 11/22/18 – 12/31/18

Project Location: Walkways in front of AMC Theater, Promenade Shopping Center

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than November 21, 2018**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to tbarnum@ci.manteca.ca.us in addition to submitting a hard copy. Contact **Toben Barnum** at **(209) 456-8517** if you have any questions.



PROJECT REFERRAL/ROUTING SHEET

RECEIVED

NOV 13 2018

COMMUNITY DEVELOPMENT
DEPARTMENT

DATE: 11/8/18

To: **City of Manteca Planning Division**
1001 W. Center Street
Manteca, CA 95337

FROM: _____
(Department or Agency)

Contact Person: Scott Cunningham

Phone: 8281

Project Title: TUP 18-119 Winterfest at Promenade

RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 11/13/2018

To: **City of Manteca Planning Division**
1001 W. Center Street
Manteca, CA 95337

FROM: Parks and Recreation Department
(Department or Agency)

Contact Person: Michael Rosales Phone: 456-8615

Project Title: TUP 18-119 Winterfest at Promenade

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 11/14/18

To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: Bldg Safety
(Department or Agency)

Contact Person: Lumen Phone: X8560

Project Title: TUP 18-119 Winterfest at Promenade

RESPONSE:

- WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.
- WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 11/16/2018

To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: Engineering
(Department or Agency)

Contact Person: M. Serrano Phone: 4568520

Project Title: TUP 18-119 Winterfest at Promenade

RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).

Barnum, Toben

From: Kim, Koosun
Sent: Monday, November 19, 2018 4:41 PM
To: Barnum, Toben; Rey, Lantz
Subject: RE: TUP 18-119 Winterfest at Promenade

No comment from Engineering Division.

Thanks for your reminder!

Koosun

From: Barnum, Toben
Sent: Monday, November 19, 2018 2:16 PM
To: Kim, Koosun <kkim@ci.manteca.ca.us>; Rey, Lantz <lrey@ci.manteca.ca.us>
Subject: RE: TUP 18-119 Winterfest at Promenade

Happy Monday, guys. I'm writing to ask if you could please give me a quick response to this project. We'll be closed Thurs and Fri this week, and the event is this weekend, so the applicant is wanting to know how things are going. If you can get me a brief email response, I can process this app and get her permit processed in time for the weekend. Thank you.

Toben Barnum, Development Services Technician

City of Manteca | Community Development Department

<< OLE Object: Picture (Device Independent Bitmap) >> 1001 W. Center St. | Manteca, CA 95337

Office: 209.456.8517 | Fax: 209.923.8949

www.mantecagov.com

-----Original Task-----

Subject: TUP 18-119 Winterfest at Promenade

Priority: Normal

Start date: Mon 11/5/2018

Due date: Wed 11/21/2018

Status: In Progress

% Complete: 0%

Actual work: 0 hours

Requested by: Arceo, Lumen

<< File: Scanned from a Xerox Multifunction Printer.pdf >>

Barnum, Toben

From: Rey, Lantz
Sent: Tuesday, November 20, 2018 7:33 AM
To: Barnum, Toben
Subject: RE: TUP 18-119 Winterfest at Promenade

No comment from Fire

From: Barnum, Toben
Sent: Monday, November 19, 2018 2:16 PM
To: Kim, Koosun; Rey, Lantz
Subject: RE: TUP 18-119 Winterfest at Promenade

Happy Monday, guys. I'm writing to ask if you could please give me a quick response to this project. We'll be closed Thurs and Fri this week, and the event is this weekend, so the applicant is wanting to know how things are going. If you can get me a brief email response, I can process this app and get her permit processed in time for the weekend. Thank you.

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Hard copy to follow interoffice.