



CITY OF MANTECA

COMMUNITY DEVELOPMENT
DEPARTMENT

November 1, 2018

Kurt Sandberg
Calvary Community Church
815 W. Lathrop Rd.
Manteca, CA 95336

**SUBJECT: TEMPORARY USE PERMIT 18-117: 50' CHRISTMAS TREE POLE AT CALVARY
COMMUNITY CHURCH**

Dear Applicant:

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for a 50' Christmas tree pole at Calvary Community Church, located at 815 West Lathrop Road (APN: 197-020-11). Your application has been approved with the following conditions:

City of Manteca Planning Division

1. The Temporary Use Permit is only valid for the following dates: November 1, 2018 through December 31, 2018.
2. All related debris shall be removed from the site upon termination of the use.
3. Emergency vehicle access shall be maintained at all times.
4. All conditions of approval shall be satisfied by the owner/developer. All costs associated with compliance with the conditions shall be at the owner/developer's expense.
5. Fees: Developer shall be responsible for contacting all affected agencies and for the timely payment of all applicable fees associated with this project.

City of Manteca Building Safety Division

6. A building permit will be required to install the pole for the Christmas tree. Please call (209) 456-8550 for more information.

City of Manteca Engineering Division

7. This Temporary Use Permit application is approved by the Engineering Division, but please note there are private storm drain and sanitary sewer lines running through this area of the field. Please ensure the hole for the pole is not located at the same location as these sewer lines.

If you have questions or need supplemental information regarding this letter, you can reach Toben Barnum at (209) 456-8517 or tbarnum@ci.manteca.ca.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Showerman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Greg Showerman
Community Development Director



CITY OF MANTECA Community Development Department Project Referral/Routing

City Departments

- | | |
|--|--|
| <input checked="" type="checkbox"/> Engineering- Maribel Serrano | <input checked="" type="checkbox"/> Police Department- Scott Cunningham |
| <input checked="" type="checkbox"/> Building Department- Lumen Arceo | <input type="checkbox"/> Public Works – Koosun Kim |
| <input checked="" type="checkbox"/> Parks and Recreation- Michael Rosales | <input type="checkbox"/> City Attorney – John Brinton |
| <input checked="" type="checkbox"/> Fire Department- Lantz Rey | <input type="checkbox"/> Park and Recreation: Landscaping- Katie Reed |

Outside Agencies

- | | |
|---|---|
| <input type="checkbox"/> South San Joaquin Irrigation District (SSJID) | <input type="checkbox"/> City of Ripon |
| <input type="checkbox"/> San Joaquin County Multi-Species
Habitat Conservation | <input type="checkbox"/> City of Lathrop |
| <input type="checkbox"/> San Joaquin Council of Governments (SJCOG) | <input type="checkbox"/> Union Pacific Railroad |
| <input type="checkbox"/> San Joaquin County Environmental Health | <input type="checkbox"/> ALUC-Airport Land Use Commission |
| <input type="checkbox"/> San Joaquin County Public Works | <input type="checkbox"/> CA Dept. of Fish and Game |
| <input type="checkbox"/> San Joaquin County Community
Development Department | <input type="checkbox"/> CA Dept. of Conservation |
| <input type="checkbox"/> San Joaquin County LAFCo | <input type="checkbox"/> Dept. of Water Resources Control Board,
Water Quality |
| <input type="checkbox"/> Caltrans District 10 | <input type="checkbox"/> Native American Heritage Commission |
| <input type="checkbox"/> San Joaquin Valley Air Pollution Control
District | <input type="checkbox"/> U.S. Dept. of Fish and Wildlife Services |
| <input type="checkbox"/> San Joaquin Delta College,
Office of the President | <input type="checkbox"/> U.S. Army Corp. of Engineers |
| <input type="checkbox"/> Manteca Unified School District | <input type="checkbox"/> Federal Emergency Management Agency (FEMA) |
| <input type="checkbox"/> Ripon Unified School District | <input type="checkbox"/> U.S. Post Office |
| <input type="checkbox"/> Lathrop-Manteca Fire District | <input type="checkbox"/> Comcast Cable |
| <input type="checkbox"/> Ripon Consolidated Fire District | <input type="checkbox"/> Frontier Communications |
| | <input type="checkbox"/> Pacific Gas and Electric |
| | <input type="checkbox"/> San Joaquin Bike Coalition |

Referral/Route Date: October 17, 2018

From: Toben Barnum, Development Services Technician (209) 456-8517, tbarnum@ci.manteca.ca.us

Project Description: The project is a request to install a temporary 50' Christmas tree pole on front lawn of Calvary Community Church.

Project Location: The project site is located at 815 W. Lathrop Road within the City of Manteca (APN: 197-020-11). It is bound by N. Union Rd. to the west and by Tidewater Parkway to the east.

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than November 1, 2018**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to tbarnum@ci.manteca.ca.us in addition to submitting a hard copy. Contact **Toben Barnum** at **(209) 456-8517** if you have any questions.



TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT
1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500
planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Kurt Sandberg / Calvary Community Church</u>	Name: <u>Calvary Community Church</u>
Address: <u>815 W. Lathrop Rd.</u>	Address: _____
City/State/Zip: <u>Manteca CA 95336</u>	City/State/Zip: _____
Home Telephone: <u>209-249-5808</u>	Home Telephone: <u>Same</u>
Mobile No.: _____	Mobile No.: _____
E-mail Address: <u>kurt@calvarymanteca.org</u>	E-mail Address: _____
Fax No.: _____	Fax No.: _____

Event Info
Business Name: <u>Calvary Community Church</u>
Event Hours: Days: _____ Hours: _____
Event Location: <u>815 W. Lathrop Rd.</u>
Description of Event/ Activities: <u>Lighted Christmas Tree Community Event</u>

Statement of Ownership or Authorization of Agent (Check one item)

- I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.
- I, do hereby authorized and empower Kurt Sandberg (agent) to act on my behalf on all matters relating to this application.

<u>[Signature]</u> Property Owner Signature	<u>Kurt Sandberg</u> Print Name	<u>10/10/18</u> Date
<u>815 W. Lathrop Rd Manteca CA 95336</u> Address	<u>95336</u> City, State, Zip	<u>209-249-5808</u> Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

<u>[Signature]</u> Applicant Signature	<u>Kurt Sandberg</u> Print Name	<u>10/10/18</u> Date
---	------------------------------------	-------------------------

OFFICE USE ONLY	
Fee: \$568	Receipt No.: _____ Date Received: _____
+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only *Send copy of Approved TUP to Superintendent at Solid Waste)	
Approved: _____	Denied: _____
Planner Signature: _____	Date _____
Assessor's Parcel No. (APN): _____	Application Number: _____



CITY OF MANTECA

FINANCE DEPARTMENT

October 15, 2018

Calvary Community Church
Kurt Sandberg
815 W. Lathrop Road
Manteca, CA 95336

Dear Mr. Sandberg:

The City Manager has reviewed and approved your request to waive the Temporary Use Permit Fees for the following event:

Date: December 2018
Event: Christmas Tree Lighting
Location: 815 W. Lathrop Road
Fee: Temporary Use Permit Fee in the amount of \$568

If I can be of further assistance, you may reach me at (209) 456-8785.

Sincerely,

Sara Cowell
Financial Analyst

cc: Community Development Department

CALVARY

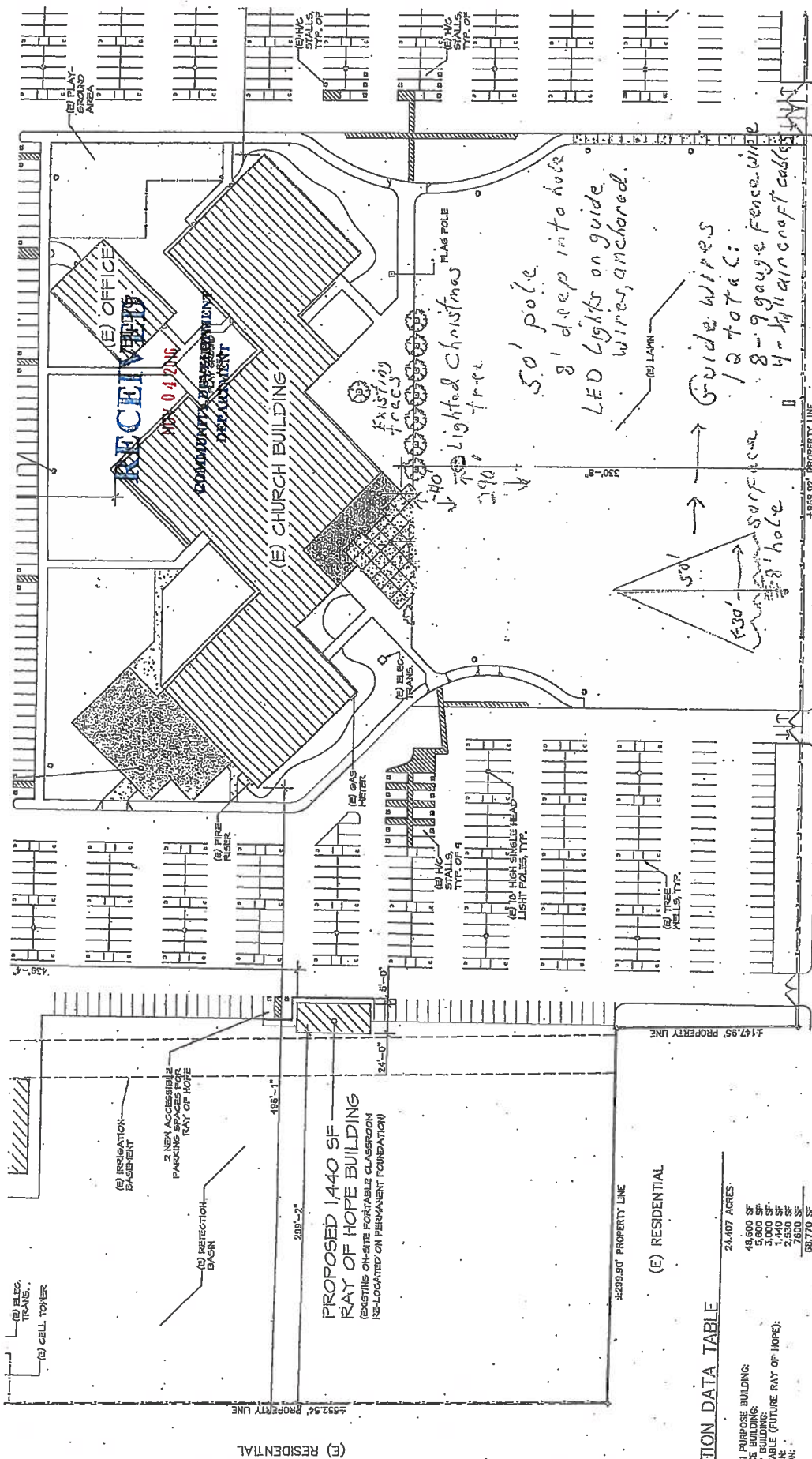
COMMUNITY CHURCH

Outdoor Lighted Christmas Tree Building Permit Specs:

- Telephone type pole 50' above ground includes lit cross at top
 - Pole is placed into 8' augured hold backfilled and packed with gravel
- Bottom rung of lights 30' in diameter, 8' off ground
- Guide wires – 12 total, anchored
 - 4-1/4" aircraft cables
 - 8-3/8" truck rope
- Electrical – all LED lights, low wattage, small bulbs
 - Connected to 10 gauge cords into GFI circuits, installed by KLT Electric of Lathrop, CA

See following pictures and diagrams. Additionally, PG&E specs for safe pole depth is attached.

Calvary Community Church has used this design for three years with no problems structurally or electrically.



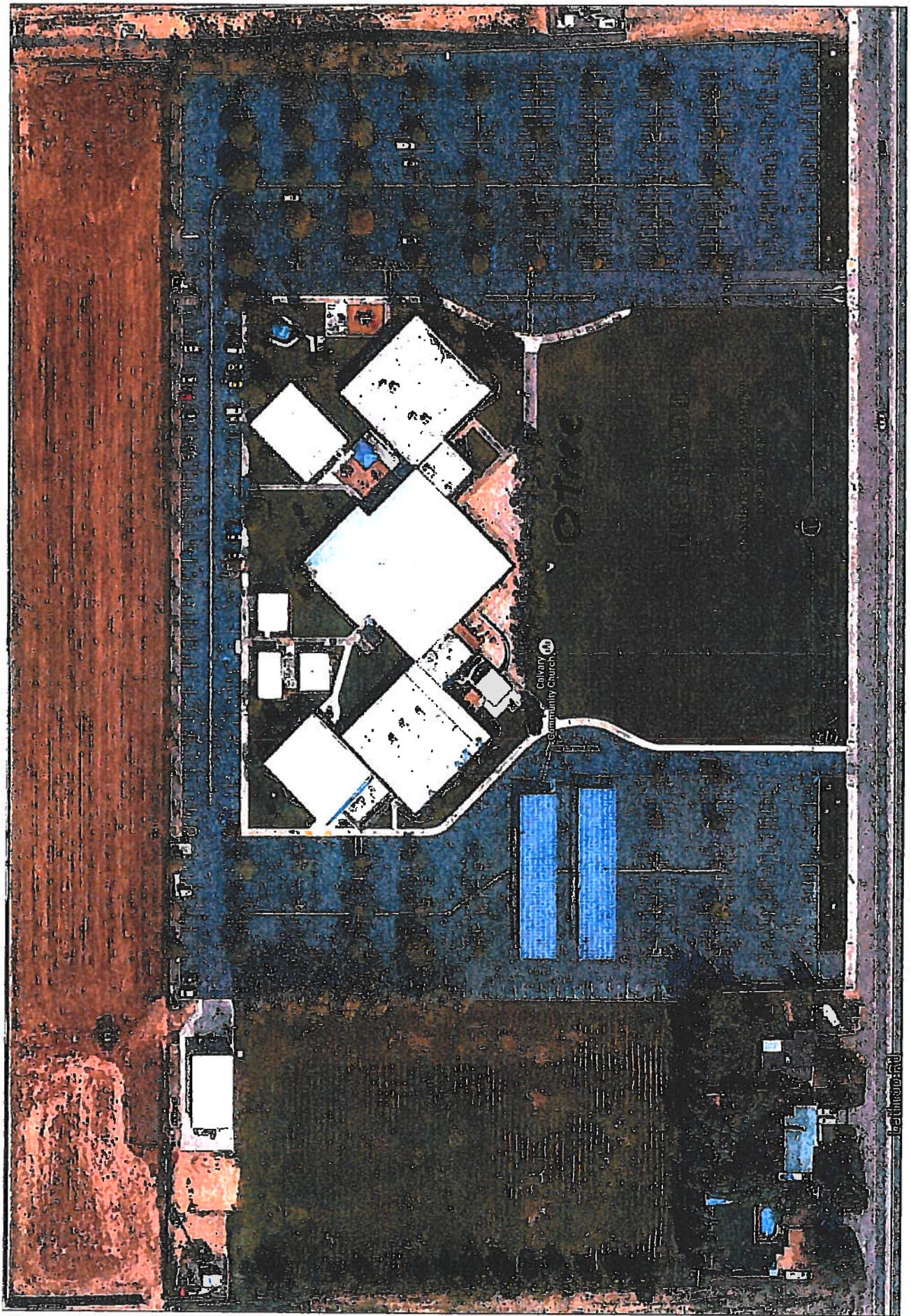
Lights are all LED, low wattage,
 10 gauge cords connected to
 GFI circuits, done by KLT Electric
 of Lathrop, CA

Calvary Community Church
 815 W. Lathrop Road
 PROPOSED SITE PLAN
 SCALE: 1" = 50'
 Manteca, 95336

INFORMATION DATA TABLE

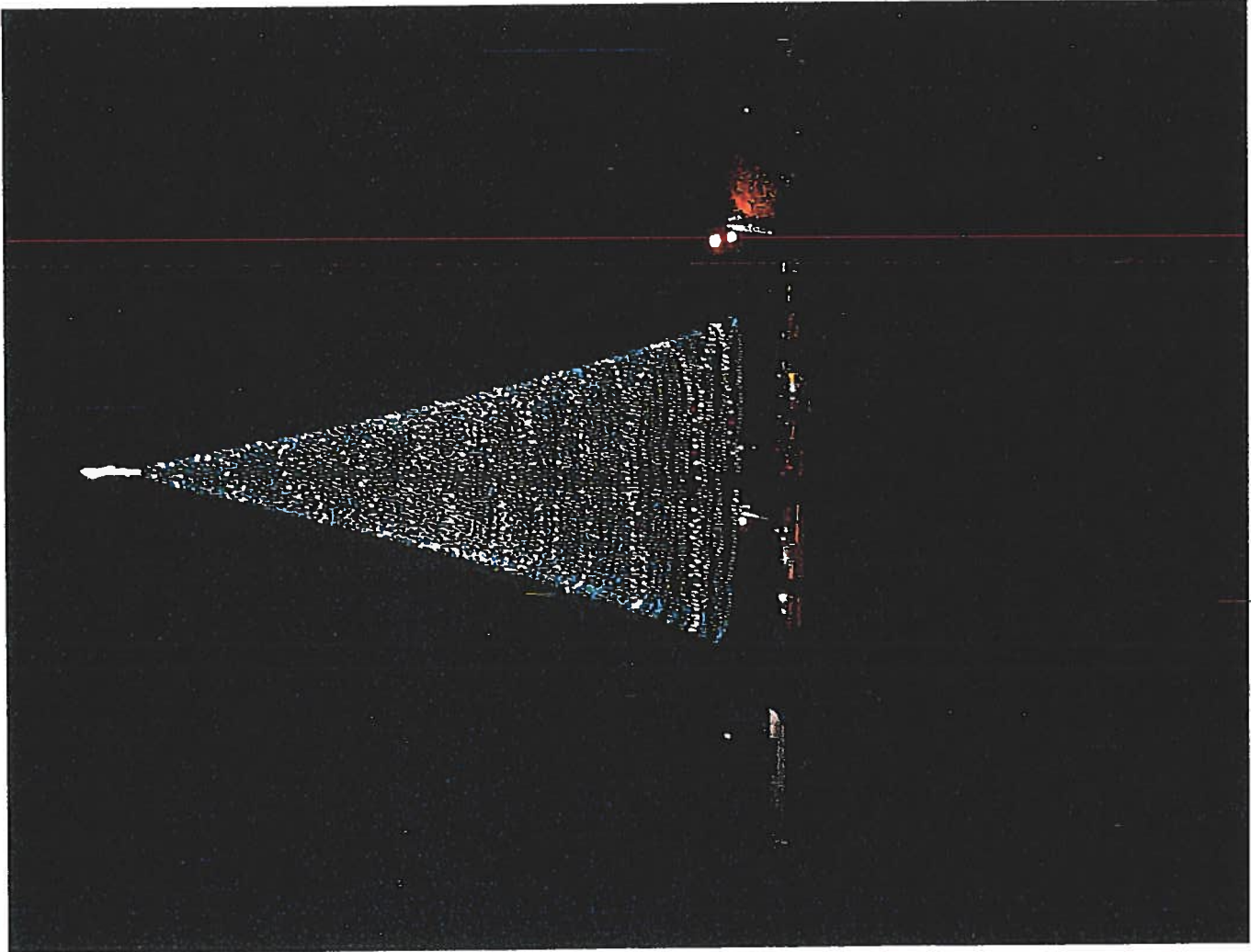
LOT SIZE:	24.407 ACRES
EXISTING MULTI-PURPOSE BUILDING:	49,600 SF
EXISTING OFFICE BUILDING:	5,800 SF
EXISTING COMMUNITY DEVELOPMENT DEPARTMENT:	3,000 SF
EXISTING PORTABLE (FUTURE RAY OF HOPE):	1,440 SF
LOBBY ADDITION:	7,000 SF
YOUTH ADDITION:	7,000 SF
TOTAL SITE:	68,770 SF
LOT COVERAGE:	1,063,184 SF
BUILDING:	74,800 SF
PARKING:	330,035 SF
FUTURE DEVELOPMENT:	449,388 SF
EXISTING ZONING & PROPOSED DEVELOPMENT:	208,080 SF
EXISTING GENERAL PLAN DESIGNATION:	POP
& PROPOSED GENERAL PLAN DESIGNATION:	POP
PARKING SPACES:	19'
OR REQUIRED 5,600 SF / 300 =	450
REQUIRED 13,500 SF / 60 = 225 X 2 SERVICES:	15
DAY CARE:	15
TOTAL:	464
PROVIDED:	505

NAME AND ADDRESS OF APPLICANT:
 CALVARY COMMUNITY CHURCH
 815 W. LATHROP ROAD



Calvary Community Church

Leathmore Rd



RECEIVED

NOV 04 2016

COMMUNITY DEVELOPMENT
DEPARTMENT

CALVARY

COMMUNITY CHURCH

November 15, 2017

City of Manteca
Community Development Department
1001 W. Center St., Suite C
Manteca, CA 95337

Dear City of Manteca:

As the legal agent for Calvary Community Church, Kurt Sandberg, is authorized to apply for building permits on behalf of the Church.

Sincerely,



Dan Bannon
Secretary of the Deacon Board

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

NOTE: This Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

I, as the owner of the property listed below, understand that the application for a Building Permit must be signed by a licensed contractor, the property owner, or the property owner's duly authorized agent. Excluding the Notice to Property Owner on the reverse side of this form, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project. I am aware that the responsibility for the construction and compliance to codes and ordinances is entirely mine and I agree to accept that responsibility.

Scope of Construction Project (or description of work):

Project Location or Address: 815 W. Lathrop Rd
Name of Authorized Agent: Kurt Sandberg
Telephone Number (including area code): 209 - 239 - 1345
Address of Authorized Agent: Same
City, State, Zip: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.

Printed Name of Property Owner: Kurt Sandberg - Author: exd Agent
Property Owner's Signature: Kurt A. Sandberg Date: _____
Property Owner's Address: 815 W. Lathrop Rd. Phone: 209-239-1345

General Order 95

Section IV

Strength Requirements for All Classes of Lines

49.1 Poles, Towers and Other Structures

A. Strength (See [Rule 48](#))

- (1) Wood poles shall be of sound timber.
- (2) In cases where lateral loads on a pole or structure require the use of a guy(s), the pole or structure below the point of the guy attachment shall be considered merely a strut, the guy(s) taking all lateral loads. In such cases, the pole strength requirement shall apply at the point of guy attachment rather than at the ground line.

Note: [Revised July 26, 1966 by Decision No. 71009 March 30, 1968 by Decision No. 73813 February 13, 1974 by Decision No. 82466 January 21, 1992 by Resolution SU-10, January 13, 2006 by Decision No. 05-01-030 and February 5, 2014 by Decision No. 14-02-015.](#)

B. Dimensions

The minimum top circumference of wood poles shall be not less than the following:

	Inches
Grade "A" Heavy loading district	22
Grade "A" Light loading district	19
Grade "B" * Heavy and light loading districts	19
Grade "C" Heavy and light loading, urban districts	19
Grade "C" Circuits of 750-7,500 Volts, heavy loading, rural districts	19
Grade "C" Supply circuits of 0-750 Volts and communication circuits, heavy loading rural districts	16
Grade "C" Light loading, rural districts	16

*Supply Poles in Grade "B" construction in rural, light loading districts may have a top circumference not less than 16 inches.

*Communication Poles in Grade "B" construction at crossings over major railroads may have a top circumferences not less than 16 inches provided such poles meet the specifications of ANSI O5.1-2008.

Note: Revised [February 5, 2014 by Decision No. 14-02-015.](#)

C. Setting of Poles

The depths of pole setting given in [Table 6](#) are applicable to poles set in firm soil or in solid rock.

Where the resultant bearing surface is not sufficient to prevent overturning or excessive movement of the pole at the ground line, and/or the soil is not firm, deeper settings or other special methods shall be used.

Where poles were set in firm soil, but the soil has since been excavated or subjected to erosion, the minimum embedment shall be no less than 90% of the values specified in [Table 6](#).

Note: [Revised July 26, 1966 by Decision No. 71009](#), [February 13, 1974 by Decision No. 82466](#), [January 19, 1994 by Resolution SU-25](#), [October 9, 1996 by Resolution SU-40](#), [January 13, 2006 by Decision No. 05-01-030](#) and [February 5, 2014 by Decision No. 14-02-015](#).

Table 6 Minimum Pole Setting Depths		
Total length of pole (feet)	Depth in soil (feet)	Depth in Rock (feet)
20	4	3
25	4½	3
30	5	3
35	5	3½
40	5½	3½
45	6	4
50	6½	4
55	7	4½
60	7	4½
65	7½	5
70	7½	5
75	8	5½
80	8	6

Note: [Revised March 9, 1988 by Resolution E-3076](#)

D. Gains

Gains or equivalent means shall be provided for increasing surface contact of crossarms with round wood poles. Where gains are cut, the depth shall be not less than one-half inch or more than one inch. "Slab" gains, metal gains, pole bands, or assemblies of wood or metal supports that provide suitable surface contact and adequate strength are permitted.

E. Replacements (See [Rule 44.3](#))



PROJECT REFERRAL/ROUTING SHEET

DATE: 10/18/18

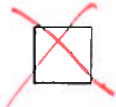
To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: Hdgy Safety
(Department or Agency)

Contact Person: Lumen Phone: X8560

Project Title: TUP 18-117: 50' Christmas Tree Pole – Calvary Community Church

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 10/22/18

To: **City of Manteca Planning Division**
1001 W. Center Street
Manteca, CA 95337

FROM: Parks and Recreations Department
(Department or Agency)

Contact Person: Michael Rosales Phone: 456-8516

Project Title: TUP 18-117: 50' Christmas Tree Pole – Calvary Community Church

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 10/23/18

To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: Fire
(Department or Agency)

Contact Person: L. Rey Phone: x 8347

Project Title: TUP 18-117: 50' Christmas Tree Pole – Calvary Community Church

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).



PROJECT REFERRAL/ROUTING SHEET

DATE: 10-23-18

RECEIVED

OCT 25 2018

COMMUNITY DEVELOPMENT
DEPARTMENT

To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: PD
(Department or Agency)

Contact Person: Scott Cunningham Phone: 8281

Project Title: TUP 18-117: 50' Christmas Tree Pole – Calvary Community Church

RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).

Barnum, Toben

From: Kim, Koosun
Sent: Thursday, November 01, 2018 9:41 AM
To: Barnum, Toben
Subject: Task Completed: TUP 18-117 - Christmas Tree Pole at Calvary Community Church

-----Original Task-----

Subject: TUP 18-117 - Christmas Tree Pole at Calvary Community Church
Priority: Normal

Start date: Wed 10/17/2018
Due date: Thu 11/1/2018

Status: Completed
% Complete: 100%
Date completed: Thu 11/1/2018
Actual work: 0 hours

Requested by: Barnum, Toben

No comment.

Hard copy to follow, interoffice.



**Toben Barnum, Development Services
Technician**
City of Manteca | Community Development
Department
1001 W. Center St. | Manteca, CA 95337
Office: 209.456.8517 | Fax: 209.923.8949
www.mantecagov.com



PROJECT REFERRAL/ROUTING SHEET

DATE: 11/01/2018

To: City of Manteca Planning Division
1001 W. Center Street
Manteca, CA 95337

FROM: Manuel Serrano
(Department or Agency)

Contact Person: M. Serrano Phone: 456 8584

Project Title: TUP 18-117: 50' Christmas Tree Pole – Calvary Community Church

RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).