



# CITY OF MANTECA

## COMMUNITY DEVELOPMENT DEPARTMENT

October 4, 2018

Toni Lundgren  
City of Manteca  
1001 W. Center St.  
Manteca, CA 95337

### **SUBJECT: TEMPORARY USE PERMIT 18-101: CHRISTMAS IN THE PARK**

Dear Ms. Lundgren,

The City of Manteca Planning Division has reviewed your Temporary Use Permit application for the Christmas In The Park at Library Park and Manteca Avenue in Manteca, CA. Your project application for the event has been approved with the following conditions:

#### **Planning Division**

1. The Temporary Use Permit is only valid for the following dates and times:
  - November 30, 2018, 5:00pm to 9:00pm
  - December 1, 2018, 8:00am to 9:30pm
2. All related debris shall be removed from all sites upon termination of the use.

#### **Building Safety Division**

3. Provide an accessible path of travel from the festival area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
4. Provide accessible parking space as close as possible to the main entrance/gate.
5. Provide accessible restroom facilities.
6. ~~Electrical permit is required for any electrical work, disregard if not applicable.~~

If you have questions or need supplemental information regarding this letter, please contact Toben Barnum at (209) 456-8517 or [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Showerman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Greg Showerman  
Community Development Director



# CITY OF MANTECA

## Community Development Department

### Project Referral/Routing

**City Departments**

- Engineering** – Lauren Maneau
- Building Department**- Lumen Arceo
- Parks and Recreation**-Michael Rosales
- Fire Department**-Lantz Rey
- Police Department**- Scott Cunningham
- Public Works** – Koosun Kim
- City Attorney** – John Brinton
- Park and Recreation: Landscaping**- Katie Reed

**Outside Agencies**

- South San Joaquin Irrigation District (SSJID)
- San Joaquin County Multi-Species Habitat Conservation
- San Joaquin Council of Governments (SJCOG)
- San Joaquin County Environmental Health
- San Joaquin County Public Works
- San Joaquin County Community Development Department
- San Joaquin County LAFCo
- Caltrans District 10
- San Joaquin Valley Air Pollution Control District
- San Joaquin Delta College, Office of the President
- Manteca Unified School District
- Ripon Unified School District
- Lathrop-Manteca Fire District
- Ripon Consolidated Fire District
- City of Ripon
- City of Lathrop
- Union Pacific Railroad
- ALUC-Airport Land Use Commission
- CA Dept. of Fish and Game
- CA Dept. of Conservation
- Dept. of Water Resources Control Board, Water Quality
- Native American Heritage Commission
- U.S. Dept. of Fish and Wildlife Services
- U.S. Army Corp. of Engineers
- Federal Emergency Management Agency (FEMA)
- U.S. Post Office
- Comcast Cable
- Frontier Communications
- Pacific Gas and Electric
- San Joaquin Bike Coalition

**Referral/Route Date:** September 13, 2018  
**From:** Toben Barnum, Development Services Technician (209) 456-8517, [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us)

**Project Description:** Christmas In The Park – festival and vendors. November 30, 5:00pm to 9:00pm, and December 1, 8:00am to 9:30pm.

**Project Location:** Library Park, with vendor booths on Manteca Ave.

The Planning Division would appreciate your comments/conditions at the earliest possible date, but **no later than October 1, 2018**. Please submit your comments on a separate memo, or on the form provided on the back of this page. If possible, please email your comments to [tbarnum@ci.manteca.ca.us](mailto:tbarnum@ci.manteca.ca.us) in addition to submitting a hard copy. Contact **Toben Barnum** at **(209) 456-8517** if you have any questions.



# TEMPORARY USE PERMIT APPLICATION

CITY OF MANTECA, COMMUNITY DEVELOPMENT DEPARTMENT

1001 W. CENTER ST., MANTECA, CA 95337, (209)456-8500

planning@ci.manteca.ca.us

Applicant Info	Property Owner Info
Name: <u>Toni Lundgren</u>	Name: <u>City of Manteca</u>
Address: <u>252 Magnolia Ave.</u>	Address: <u>320 W Center Street + Poplar dead end</u>
City/State/Zip: <u>Manteca CA 95337</u>	City/State/Zip: <u>Manteca CA 95337</u>
Home Telephone: <u>209-956-8627</u>	Home Telephone: <u>209-456-8627</u>
Mobile No.: <u>209-406-5176</u>	Mobile No.: _____
E-mail Address: <u>flundgren@mantecagov.com</u>	E-mail Address: _____
Fax No.: <u>209-923-8923</u>	Fax No.: _____

Event Info
Business Name: <u>Parks and Recreation Dept. + Manteca Chamber</u>
Event Hours: Days: <u>11/30/18 5-9pm</u> Hours: <u>12-1-18 8am-9:30pm</u>
Event Location: <u>Library Park, Poplar, Yosemite</u>
Description of Event/ Activities: <u>Christmas in the Park, Parade</u>

### Statement of Ownership or Authorization of Agent (Check one item)

I, the undersigned, am (one of) the legal owner(s) of the land specified in this application.

I, do hereby authorized and empower \_\_\_\_\_ (agent) to act on my behalf on all matters relating to this application.

Toni Lundgren? 9/13/18  
 Property Owner Signature Print Name Date  
252 Magnolia Ave Manteca CA 95337 209-406-5176  
 Address City, State, Zip Telephone

In making this application, the undersigned agrees that the above information is true and that all conditions will be met.

Toni Lundgren 9/13/18  
 Applicant Signature Print Name Date

### OFFICE USE ONLY

Fee: \$568 Receipt No.: \_\_\_\_\_ Date Received: \_\_\_\_\_

+ \$250 Cleaning Deposit Required. (Christmas tree Lots Only \*Send copy of Approved TUP to Superintendent at Solid Waste)

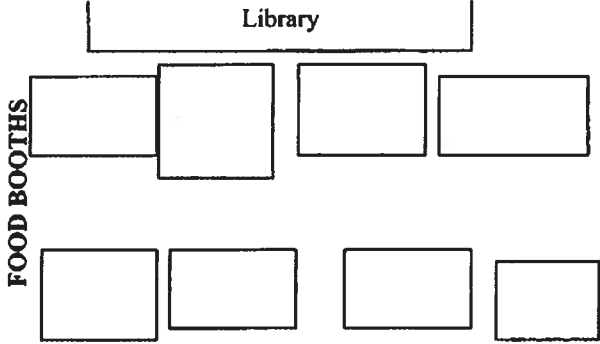
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Planner Signature: \_\_\_\_\_ Date \_\_\_\_\_

Assessor's Parcel No. (APN): \_\_\_\_\_ Application Number: \_\_\_\_\_

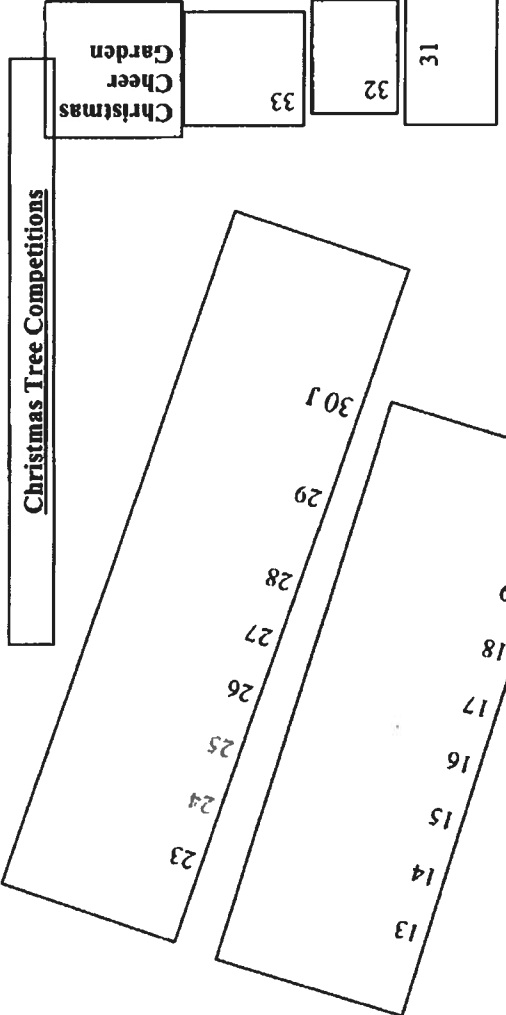
Kiddie Rides

Poplar Ave  
Snow Hill



Stage

Gazebo  
Pictures w/Santa



Library Park

Restrooms

Vendor Booths

Vendors Booths

34 35

36

Vedor Booths

DRIVE SPACE

- 129
- 128
- 127
- 126
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- 110
- 101
- 801

Manteca Avenue

Vendor Booths

Bike Path



## PROJECT REFERRAL/ROUTING SHEET

DATE: 9/18/18

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: Bldg Safety  
(Department or Agency)

Contact Person: Lumen Phone: X 8560

Project Title: TUP 18-101 Christmas In The Park

### RESPONSE:

WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.

WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**

# Memo

**To:** Toben Barnum, Development Services technician  
**From:** Lumen Arceo, Senior Engineer  
**Date:** September 18, 2018  
**Re:** TUP 18-101\_Christmas In The Park (Library Park)

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1. Provide an accessible path of travel from the festival area to the accessible parking space and to the accessible restroom facilities. The accessible route shall, to the maximum extent feasible, coincide with the route for the general public. CBC Section 1114B.1.2. Clearly show accessible path of travel on the site plan.
2. Provide accessible parking space as close as possible to the main entrance/gate.
3. Provide accessible restroom facilities.
4. Electrical permit is required for any electrical work, disregard if not applicable.



## PROJECT REFERRAL/ROUTING SHEET

RECEIVED

SEP 19 2018

COMMUNITY DEVELOPMENT  
DEPARTMENT

DATE: 9/18/18

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: P.D.  
(Department or Agency)

Contact Person: Scott Cunningham Phone: 8281

Project Title: TUP 18-101 Christmas In The Park

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



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**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 10/01/18

To: **City of Manteca Planning Division**  
1001 W. Center Street  
Manteca, CA 95337

FROM: CDD - Engineering  
(Department or Agency)

Contact Person: Manuel Serrano Phone: (209) 456 8586

Project Title: TUP 18-101 Christmas In The Park

### RESPONSE:



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



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**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**



## PROJECT REFERRAL/ROUTING SHEET

DATE: 10/2/18

To: City of Manteca Planning Division  
1001 W. Center Street  
Manteca, CA 95337

FROM: Fire  
(Department or Agency)

Contact Person: L. Rey Phone: 8347

Project Title: TUP 18-101 Christmas In The Park

**RESPONSE:**



WE HAVE REVIEWED THIS PROPOSED PROJECT AND HAVE NO COMMENTS OR REQUIREMENTS.



WE HAVE REVIEWED THIS PROPOSED PROJECT AND REQUEST THE FOLLOWING CONDITIONS OF APPROVAL. (SEE ATTACHED MEMO)

**PLEASE ATTACH YOUR COMMENTS (EMAIL YOUR COMMENTS TO THE PROJECT PLANNER IF POSSIBLE).**