

# **PROCEDURE FOR SELECTING PUBLIC MEMBER AND ALTERNATE**

(Adopted February 15, 2008)

## Authority

1. The four City and County members of the Commission shall appoint a Public Member to represent the general public (Government Code Section 56325(d)). The Public Member shall be subject to the affirmative vote of at least one County Member and at least one City Member.
2. The four City and County members may also appoint an Alternate Public Member. The Alternate Member shall be subject to the affirmative vote of at least one County Member and at least one City Member (Government Code Section 56331).
3. The Public Member and Alternate must be residents of San Joaquin County and shall not be an officer or employee of the County or any City or District with territory within the County (Government Code Section 56331).
4. The term of office is four years and until the appointment and qualification of his or her successor. The expiration date of the term of office shall be the first Monday in May of the year in which the term expires. A mid-term vacancy shall be filled for the unexpired portion of the term. Any member may be removed at any time and without cause by the body appointing that member. (Government Code Section 56334).

## Selection Procedure For Public Member and Alternate

1. The procedure shall be initiated by the Commission, usually in February, by directing the Executive Officer to announce that applications would be accepted. The announcement may be for both the Public and Alternate Members to give the Commission the ability to appoint a new Alternate member if the incumbent Alternate Member is appointed to the Public Member position.
2. If directed, the Executive Officer shall issue a press release. It shall announce that applications are available and will be accepted through the close of business the Wednesday prior to the April Commission meeting. The applications will be considered at the April Commission meeting.
3. The Executive Officer shall post notice of the vacancy on or near the doors of the Commission meeting room and at the Executive Officer's office. The Executive Officer shall send a copy of the notice to the clerk or secretary of the legislative body of each local agency within the County. Final appointment to fill a vacancy may not be made for 21 days after the posting of notice.

4. All applications received by the deadline will be provided to the Commission with the April meeting agenda. All applicants will be invited to attend the meeting and briefly present their qualifications to the Commission.
5. At the April meeting, the Commission may make an appointment by majority approval of the four members or may continue this matter from time to time. The appointment shall be subject to the affirmative vote of at least one County Member and at least one City Member.
6. A mid-term vacancy shall be filled by the same procedure as used for full term of appointments. The appointment shall be effective immediately, and the term of office shall be the unexpired portion of the predecessor's term.

#### Consecutive Term Limitation

No person shall be appointed to more than two consecutive four-year terms as Public Member or Alternate Public Member. A partial mid-term appointment will not count against these terms limits. A person who served as Alternate Public Member may be appointed to two full consecutive terms as Public Member.