



COUNTY OF SAN JOAQUIN

MANUEL LOPEZ
County Administrator

ROSA LEE
Assistant County Administrator

Office of the County Administrator

County Administration Building
44 North San Joaquin Street, Suite 640
Stockton, California 95202-2931
(209) 468-3203, Fax (209) 468-2875

June 11, 2012

Mr. Brad Wungluck, Building Inspector
City of Manteca
1001 West Center Street
Manteca, CA 95337

Dear Mr. Wungluck:

County Facilities Fee Program - Annual Fee Adjustment & Statement

The following information is provided regarding the annual adjustment of the County Facilities Fee (CFF) schedule, to take effect on July 1, 2012, and the filing of the annual statement of CFF collections with the County Auditor-Controller.

Annual Fee Adjustment

The agreements for the administration of the CFF Program provide that "*COUNTY shall transmit documentation of any fee adjustment based on the indexing costs and CITY shall adjust the CFF fee schedule accordingly.*" The index used for adjustment of the CFF fee schedule is the California Construction Cost Index (CCCI) which is published by the California Department of General Services. Over the past year the CCCI changed from 5637 to 5755 which is a 2.09% increase. A worksheet detailing the 2012 CFF adjustments is attached.

The following fee schedule should be used for CFF collections effective July 1, 2012:

Residential (per unit)

Single Family \$1,826
Multi Family \$1,564

Non Residential (per sq. ft)

Retail Commercial \$0.42
Commercial Office \$0.38
Industrial \$0.21

Annual Statement

The administrative agreements require that each city file an annual statement of collections with the County Auditor-Controller within 60 days of the end of the fiscal year (08/29/12). A copy of the annual statement form is attached for your convenience. Annual statements should be directed to:

Adrian Van Houten, Auditor-Controller
44 North San Joaquin, Suite 550
Stockton, CA 95202

Should you have any questions or require additional information in order to implement the adjustments in the CFF fee schedule, please feel free to contact me.

Very truly yours,



Rodney A. Kawano
Senior Deputy County Administrator

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Attachments – CFF adjustment worksheet, Annual statement form

c: M. Lopez, County Administrator
R. Lee, Assistant County Administrator
A. Van Houten, Auditor-Controller
K. McLaughlin, Manteca City Manager

RK06-02

**County Facilities Fee (CFF)
Annual Adjustments - July 1, 2012**

Regional Fees collected by Cities

California Construction Cost Index	
May 2011	5637
May 2012	5755
Adjustment %	2.09%

	<u>CFF - Regional</u>	
	<u>Current</u>	<u>Adjusted</u>
Residential		
Single Family	\$1,789	\$1,826
Multi Family	\$1,532	\$1,564
Non-Residential		
Retail Commercial	Per SqFt \$0.41	\$0.42
Commercial Office	\$0.37	\$0.38
Industrial	\$0.20	\$0.21

