

# Employee Discounts

## **Booking Enterprise Car Rental Personal Use Reservations Online**

It is fast and easy to make arrangements for your personal car rental needs nationwide with Enterprise Rent-A-Car through the State of CA contract.

Just follow the steps below to make your own reservations with Enterprise online at our web site or by phone:

On Line

Log on to Enterprise Rent-A-Car's Web Site at [www.enterprise.com](http://www.enterprise.com)

Pick the Enterprise location where you would like to pick up your rental vehicle.

You can use the Airport link to choose one of our Airport locations; or

Enter the Zip Code, City or State you are looking for.

Enter the Dates and Times of your desired reservation.

Enter your Account Number: XZPRCIT in the "Optional: Corporate Account or Customer Number" Box.

You will be prompted to enter the first 3 Characters of your Company's Name, please enter /\*P in this box.

Choose the rental location most convenient for you.

If you entered a specific location or airport, you will then be directed to that location.

If you entered a zip code, city or state, you will be given a list of Enterprise Rent-A-Car locations in the area you have requested from which to choose.

At the next screen, you can select your vehicle.

Next, you will be prompted to enter your Name (First & Last), home phone number, and email address.

You will be given a confirmation number for your reservation and the option to have a confirmation emailed to you.

You will need to have a valid Driver's License, Reservation Number, and Credit Card to pick up the vehicle.

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By Phone

You can:

Contact your local Enterprise Rent-A-Car rental branch, or

Dial 1-800-RENT-A-CAR to be connected to the closest branch to you.

Provide the branch with your Account Number: XZPRCIT.

The rental branch will set up a reservation that fits your needs and provide you with a reservation number. You will need to have a valid Driver's License, Reservation Number, and Credit Card to pick up the vehicle.

\*\* Please note, there are no insurance coverage included in this account, please discuss your options with the rental branch at the time of rental. If at any time you have any questions you can contact the State of California Account Department at (916) 787-4500.

## **AT&T Wireless**

AT&T Wireless offers government employees a 15% discount on qualified wireless charges.

See more details here:

<http://www.wireless.att.com/businesscenter/promotions/government.jsp?bref=EB5H25L6400u63s5>.

## **Universal Studio Fan Club Membership**

Pick up your Universal Studio Fan Club Membership cards in the Human Resources Office. The cards will save \$4 off general admission and 10% off merchandise once inside the park

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## **City of Manteca Computer Loan Program**

To advocate computer literacy among its employees the City of Manteca offers an interest free loan of up to \$3000 for employees to purchase a home computer. To qualify for this program, you must meet the following criteria:

- a. Be a full-time City employee.
- b. Have completed your probationary period.
- c. Agree to comply with the provisions of the program.
- d. Have no outstanding computer loan at time of application.

To obtain further details on the computer loan program or to get a program application, please contact Amber Shipman in Payroll at: 456-8786 or via email.

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## **Microsoft Home Use Program Now available**

You are now eligible to participate in Microsoft's Software Assurance Home Use Program (HUP). This program enables you to get a licensed copy of most Microsoft® Office desktop PC applications to install and use on your home computer.

Under the Home Use Program, you and our other employees who are users of qualifying applications at work (e.g. Office Enterprise) may acquire a licensed copy of the corresponding Home Use Program software (e.g. Office Enterprise) to install and use on a home computer. You may continue using HUP software while you are under our employment and as long as the corresponding software you use at work has active Software Assurance coverage.

Please note that some product and language versions may not be available at the time you place an order. For up-to-date information on the availability of Home Use Program software, please visit <http://microsoft.com/licensing>.

To access the Microsoft Home Use Program Web site:

1. Go to <http://hup.microsoft.com/>
2. Select the country to which you want your order to be shipped to and choose the language for viewing the order Web site.
3. Enter your corporate e-mail address and insert the following program code . 3D9F9B338B .

Note: This program code is assigned to our organization for our sole use in accessing this site. You may not share this number with anyone outside our organization.

4. Place your order online, and it will be shipped to the location you have chosen. Please note that a fulfillment fee will be charged to cover packaging, shipping, and handling costs.

We trust you will enjoy this benefit and look forward to your participation.

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## **Hewlett Packard Employee Purchase Plan (EPP)**

The Hewlett Packard EPP website is located here: <http://www.hpshopping.com/epp>

- a. Complete the brief registration form
- b. Enter 2344 in the "company code" field.

## **Dell Employee Purchase Plan (EPP)**

Shop discounts 24/7 at [www.dell.com/mpp/manteca-CA](http://www.dell.com/mpp/manteca-CA). All City Employee discounts are built into the site and no login/codes are required to qualify. Any login created on the site is for the customer's own personal record of Dell purchase history.