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21 February 2014

Mr. Phil Govea
Public Works Deputy Director - Engineering
City of Manteca
1001 W. Center Street
Manteca, CA 95337

Subject: City of Manteca Draft Sewer System Management Plan (SSMP) Update
K/J 1270003.00

Dear Phil:

We are pleased to submit the City of Manteca Draft SSMP Update for your review and comment. This submittal consists of five copies of the Draft Sewer System Management Plan Update including Appendix A (Sanitary Sewer Overflow Response Plan Update) and Appendix E (2-Year Program Audit Template). The Audit Response Protocol is submitted separately from the SSMP.

Please note the following items with respect to the above-mentioned documents:

1. In the SSMP, the Schedule in Table 11-1 was intentionally left blank. We would like to discuss with you the recommendations first and then address the schedule.
2. In the SSMP, Section 2.1, there is a conflict with the discussion regarding maintenance worker hours and the statement, "remainder of the time these maintenance workers are working at the WQCF or conducting storm drain system maintenance," as the maintenance worker hours were revised to 40 hours per week for all. Please revise accordingly.
3. SSMP, Appendix B – Please provide final adopted updated Code Chapter 13.20 with Section 13.20.110 – Fats, Oils and Grease (FOG) Control included.
4. SSMP, Appendix A – Attachment II – (Sample) SSO Field Report Form is being updated to align with information requested in the online SSO Database. We will provide this next week once it is completed.
5. SSMP, Appendix E – Manteca SSMP Program Audit; please review and ensure the tables included can be populated.

Please review the above-reference documents and provide comments to us by Wednesday, March 12, 2014. We would like to finalize and complete the plan by the end of the month. An electronic copy of the documents will be provided as an email attachment for your use.

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Should you have any questions or concerns, please feel free to contact me at 916-858-2722 or TimWilliams@KennedyJenks.com or Araceli Cazarez at AraceliCazarez@KennedyJenks.com.

Very truly yours,

KENNEDY/JENKS CONSULTANTS

 FOR

Tim Williams, Principal
Project Manager

Enclosures: 5 copies of Draft SSMP
5 copies of Draft Audit Response Protocol

cc: Project File 1270003.00/6.01