



## City Manager Agreement Approval Signature Routing Sheet

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**TO:**

Karen L. McLaughlin, City Manager

**DATE: 1/18/13****FROM:**Department of Public Works  
Phil Govea, Deputy Director of Public Works

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**ITEM:**

Professional Services Agreement with Valley Operators

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**PROJECT:**

n/a

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**EXPLANATION / RATIONALE FOR AGREEMENT:**

Of the many duties required of the Wastewater Systems Superintendent, he/she must also serve as the Chief Plant Operator (CPO). Per the State Water Resources Control Board, the CPO for the Manteca WQCF must be certified as a Grade IV operator (or higher). Since the Wastewater Systems Superintendent position is now vacant, and since the current Wastewater Operations Supervisor is a Grade III operator, the City needs to contract with an outside firm to provide CPO services until the Wastewater Operations Supervisor obtains his Grade IV operator's certificate or the Wastewater Systems Superintendent position is filled.

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**FINANCIAL INFORMATION:**

Funding is provided in the Sewer M&amp;O Fund, and sufficient funds are available to fund this agreement.

Cost: \$20,800

Funds Budgeted in Account(s): 640.40.80.015-5000.01

CIP Project No.: n/a

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**APPROVALS:**

Approved as to Form by City Attorney:

see attached

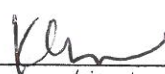
Approved by Deputy Public Works Director:

  
(signature)  
Date

Approved by Director of Finance:

  
(signature)  
Date

Approved by City Manager:

  
(signature)  
Date