



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 1/24/14**FROM:**Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with Larry Walker Associates

PROJECT:

2013 Nutrient Management Report

EXPLANATION / RATIONALE FOR AGREEMENT:

Agreement with Larry Walker Associates to prepare an annual report on the WQCF's nutrient management practices. An annual report is required by the City's wastewater NPDES permit.

FINANCIAL INFORMATION:

Project is funded the Sewer M&O Fund, and sufficient funds are available to fund this agreement.

Cost: \$12,715

Funds Budgeted in Account(s): 640.40.80.560.6000.13

CIP Project No.: CM 1412

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea
(signature)

1/24/14
Date

Approved by Director of Finance:

jm
(signature)

1/3/14
Date

Approved by City Manager:

KLM
(signature)

1-8-14
Date