



## City Manager Agreement Approval Signature Routing Sheet

---

**TO:**

Karen L. McLaughlin, City Manager

**DATE:** 1/25/12**FROM:**

Department of Public Works

Pl Phil Govea, Deputy Director of Public Works

---

**ITEM:**

Professional Services Agreement with Kennedy/Jenks

---

**PROJECT:**

Sewer System Management Plan Update

---

**EXPLANATION / RATIONALE FOR AGREEMENT:**

Agreement with Kennedy/Jenks to update the City's Sewer System Management Plan (SSMP). The City's wastewater NPDES permit requires the City to update its SSMP every 5 years.

---

**FINANCIAL INFORMATION:**

Project is funded the Sewer M&O Fund, and sufficient funds are available to fund this agreement.

Cost: \$24,616

Funds Budgeted in Account(s): 064-2404-482.27-03

CIP Project No.: n/a CM 1411

---

**APPROVALS:**

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea  
(signature)

1/25/12  
Date

Approved by Director of Finance:

JK  
Om  
(signature)

1/25/12  
Date

Approved by City Manager:

Karen L. McLaughlin  
(signature)

1/25/12  
Date