



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 10/15/13**FROM:**Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with Kennedy/Jenks Consultants

PROJECT:

As-Needed Technical Support for the Sewer Computer Maintenance & Management System (CMMS)

EXPLANATION / RATIONALE FOR AGREEMENT:

CIP 10025 provided the hardware, software and programming services needed to create a CMMS for the City's sewer system. CIP 10025 is complete, and the Sewer CMMS is operational. From time to time, staff needs technical support on a variety of issues such as troubleshooting and correcting issues with the CMMS database. The City hired Kennedy/Jenks to create the CMMS, and staff proposes to contract with them to resolve CMMS-related issues on an as-needed basis.

FINANCIAL INFORMATION:

Project is funded the Sewer M&O Fund, and sufficient funds are available to fund this agreement.

Cost: \$12,000

Funds Budgeted in Account(s): 640.40.80.015-6000.01

CIP Project No.: n/a

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea
(signature)

10/15/13
Date

Approved by Director of Finance:

JK [Signature]
(signature)

10/28/13
Date

Approved by City Manager:

[Signature]
(signature)

11/6/13
Date