



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 11/22/13

FROM:Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with GeoAnalytical Laboratories, Inc.

PROJECT:

n/a

EXPLANATION / RATIONALE FOR AGREEMENT:

Agreement with GeoAnalytical to provide sewer analytical, courier and sample collection services on the weekends. The workload of the WQCF lab has increased such that services are needed on the weekends to continue the various analytical testing going to comply with operational and regulatory requirements.

FINANCIAL INFORMATION:

Project is funded the Sewer M&O Fund, and sufficient funds are available to fund this agreement.

Cost: \$75,000

Funds Budgeted in Account(s): 640.40.80.650.6000.01

CIP Project No.: n/a

CM: 14007

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea
(signature)

11/22/13
Date

Approved by Director of Finance:

JM Mallory
(signature)

1/3/14
Date

Approved by City Manager:

KLM
(signature)

1/27/14
Date