



## City Manager Agreement Approval Signature Routing Sheet

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**TO:**

Karen L. McLaughlin, City Manager

DATE: 8/7/12

**FROM:**Department of Public Works  
Phil Govea, Deputy Director of Public Works

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**ITEM:**

Professional Services Agreement with BSK Analytical Laboratories

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**PROJECT:**

WQCF Water Characterization Study

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**EXPLANATION / RATIONALE FOR AGREEMENT:**

Agreement with BSK Analytical Laboratories to conduct a water characterization study at the WQCF as required by the City's wastewater NPDES permit.

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**FINANCIAL INFORMATION:**

Project is funded by the Sewer M&amp;O Fund, and sufficient funds are available to fund this agreement.

Cost: \$38,120

Funds Budgeted in Account(s): 640.40.80.015.6000.13

CIP Project No.: n/a

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**APPROVALS:**

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea  
(signature)

8/7/12  
Date

Approved by Director of Finance:

JK [Signature]  
(signature)

8/14/12  
Date

Approved by City Manager:

Karen McLaughlin  
(signature)

8/15/12  
Date