



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 10/23/12**FROM:**Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with Ron Palmquist

PROJECT:

Austin Road Surface Water Pipeline Project – Phase 2

EXPLANATION / RATIONALE FOR AGREEMENT:

Agreement with Ron Palmquist to provide real property acquisition services. The most cost-effective alignment for the Austin water pipeline crosses two private properties. Services are needed to acquire permanent and temporary construction easements on these two properties. Real estate appraisal services will be provided by another consultant (RowLand Valuation) under a separate contract, while Ron Palmquist will negotiate with the property owners and prepare the necessary easement acquisition agreements needed for Council approval.

FINANCIAL INFORMATION:

Project is funded by the Water M&O and Water Fee Funds, and sufficient funds are available to fund this agreement.

Cost: \$11,800

Funds Budgeted in Account(s): 680.00.00.900-8100.20 (25%)
690.00.00.900.8100.20 (75%)

CIP Project No.: 11017D

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea
(signature)

10/25/12
Date

Approved by Director of Finance:

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(signature)

11/5/12
Date

Approved by City Manager:

KLM
(signature)

11/27/12
Date