



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 9/29/11

FROM:

Department of Public Works

PL Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with Pelton Engineering to provide as-needed structural engineering services.

PROJECT:

identified on project-by-project basis

EXPLANATION / RATIONALE FOR AGREEMENT:

Structural engineering services are needed from time-to-time on various Public Works projects. This agreement provides a mechanism to obtain the needed services in a timely manner. The proposed agreement duration is 2 years, and the proposed not-to-exceed budget is \$15,000.

FINANCIAL INFORMATION:

Services will be billed to the accounts for the projects needing the structural engineering services.

Cost: \$15,000

Funds Budgeted in Account(s): identified on project-by-project basis


CIP Project Nos.: identified on project-by-project basis

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:


(signature)9/29/11
DateApproved by Director of Finance: 
(signature)_____
Date

Approved by City Manager:


(signature)10/19/11
Date