



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 10/20/11**FROM:**

Department of Public Works

PG Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with Geoff Richman.

PROJECT:

Public Facilities Fee Program.

EXPLANATION / RATIONALE FOR AGREEMENT:

Agreement with Geoff Richman to assist the City in transitioning from the PFIP to the PFF. Work includes calculating PFF Water, Sewer and Storm fees, preparing PFF policy documents, satisfying nexus and AB1600 requirements and coordinating with City's special legal counsel. Transition of Transportation from PFIP to PFF will occur in the future under a separate agreement.

FINANCIAL INFORMATION:

Project is funded by the PFIP Storm Drain, Sewer and Water Funds, and sufficient funds are available to fund this agreement.

Cost: \$42,600

Funds Budgeted in Account(s):	058-2108-442.27-01 (33%)
	063-2403-482.27-01 (33%)
	070-2410-492.27-01 (33%)

CIP Project No.: 12041

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

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Phil Govea
(signature)

10/20/11
Date

Approved by Director of Finance:

[Signature]
(signature)

Date

Approved by City Manager:

Karen L. McLaughlin
(signature)

11/3/11
Date