



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 3/19/13**FROM:**Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with EETS, Inc. to provide as-needed electrical engineering services.

PROJECT:

identified on a project-by-project basis

EXPLANATION / RATIONALE FOR AGREEMENT:

Electrical engineering services are needed from time-to-time on various Public Works projects. An as-needed consulting agreement provides a mechanism to obtain the needed services in a timely manner. The existing as-needed engineering services agreement with EETS will expire on April 10, 2013. Like the existing agreement, the proposed agreement duration is 1 year from execution date, and the not-to-exceed budget is \$50,000.

FINANCIAL INFORMATION:

Services will be billed to the accounts for the projects needing the electrical engineering services.

Cost: \$50,000

Funds Budgeted in Account(s): identified on a project-by-project basis


CIP Project Nos.: identified on a project-by-project basis

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:


(signature)3/19/13
Date

Approved by Director of Finance:


(signature)4/17/13
Date

Approved by City Manager:


(signature)5/1/13
Date