



City Manager Agreement Approval Signature Routing Sheet

TO:

Karen L. McLaughlin, City Manager

DATE: 3/27/12**FROM:**Department of Public Works
Phil Govea, Deputy Director of Public Works

ITEM:

Professional Services Agreement with EETS, Inc. to provide as-needed electrical engineering services.

PROJECT:

identified on a project-by-project basis

EXPLANATION / RATIONALE FOR AGREEMENT:

Electrical engineering services are needed from time-to-time on various Public Works projects. This agreement provides a mechanism to obtain the needed services in a timely manner. The proposed agreement duration is 1 year from execution date, and the proposed not-to-exceed budget is \$50,000.

FINANCIAL INFORMATION:

Services will be billed to the accounts for the projects needing the electrical engineering services.

Cost: \$50,000

Funds Budgeted in Account(s): identified on a project-by-project basis

CIP Project Nos.: identified on a project-by-project basis

APPROVALS:

Approved as to Form by City Attorney:

see attached

Approved by Deputy Public Works Director:

Phil Govea
(signature)

3/27/12
Date

Approved by Director of Finance:

JK
(signature)

3/30/12
Date

Approved by City Manager:

Karen McLaughlin
(signature)

4/11/12
Date