

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Expenses					
Department	40	Public Works			
Division	55	Facilities			
Program	500	Building Maintenance			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$22,430.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel Services</u>		\$22,430.00	\$0.00	\$0.00	\$0.00
<u>Supplies & Services</u>					
6400.01	Repairs & Maintenance Building	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00
Comment: Level		Comment			
		Department Entry Annual Maintenance Costs such as Lighting & Hvac, to Maintain Water And Pump Shelters (By Bldg Mtrnc) (.15/Sf)			
<u>Total: Supplies & Services</u>		\$1,200.00	\$1,200.00	\$0.00	\$1,200.00
Program Total: Building Maintenance		\$23,630.00	\$1,200.00	\$0.00	\$1,200.00
510		Custodial			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$0.00	\$22,430.00	\$4,510.59	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$0.00	\$0.00	\$77.38	\$0.00
5000.04	Salaries Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.05	Salaries Duty Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.09	Salaries Mutual Aid Overtime	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$56.58)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$18.86)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$1,063.30	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$1,537.76	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	55	Facilities			
Program	510	Custodial			
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$112.08	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$19.76	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$8.00	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$17.33	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$132.05	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$67.31	\$0.00
5100.12	Benefits Annual Physical Exam	\$0.00	\$0.00	\$0.00	\$0.00
5100.13	Benefits Employee Assistance Program	\$0.00	\$0.00	\$0.00	\$0.00
5100.14	Benefits PPE	\$0.00	\$0.00	\$0.00	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.16	Benefits 1959 Survivor Retirement	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personnel Services		\$0.00	\$22,430.00	\$7,470.12	\$0.00
Program Total: Custodial		\$0.00	\$22,430.00	\$7,470.12	\$0.00
Division Total: Facilities		\$23,630.00	\$23,630.00	\$7,470.12	\$1,200.00
	60	Fleet			
	520	Light Duty			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$19,910.00	\$19,910.00	\$4,927.27	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$0.00	\$0.00	\$610.85	\$0.00
5000.04	Salaries Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.05	Salaries Duty Pay	\$0.00	\$0.00	\$0.00	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	60	Fleet			
Program	520	Light Duty			
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$10.45	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.09	Salaries Mutual Aid Overtime	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	\$0.00	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$1,183.79	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$861.12	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$136.08	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$23.04	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$4.80	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$18.28	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$402.76	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$87.09	\$0.00
5100.12	Benefits Annual Physical Exam	\$0.00	\$0.00	\$16.25	\$0.00
5100.13	Benefits Employee Assistance Program	\$0.00	\$0.00	\$0.00	\$0.00
5100.14	Benefits PPE	\$0.00	\$0.00	\$0.00	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.16	Benefits 1959 Survivor Retirement	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel Services</u>		\$19,910.00	\$19,910.00	\$8,281.78	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	60	Fleet			
Program	520	Light Duty			
<u>Supplies & Services</u>					
6400.05	Repairs & Maintenance Vehicle	\$14,500.00	\$14,500.00	\$8,795.53	\$14,500.00
Comment: Level		Comment			
Department Entry		Routine Repairs and Maintenance on Water Yard Vehicles			
Total: Supplies & Services		\$14,500.00	\$14,500.00	\$8,795.53	\$14,500.00
Program Total: Light Duty		\$34,410.00	\$34,410.00	\$17,077.31	\$14,500.00
	530	Heavy Duty			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$3,460.00	\$3,460.00	\$0.00	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00
5000.04	Salaries Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.05	Salaries Duty Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.09	Salaries Mutual Aid Overtime	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	\$0.00	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	\$0.00	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$0.00	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	60	Fleet			
Program	530	Heavy Duty			
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$0.00	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$0.00	\$0.00
5100.12	Benefits Annual Physical Exam	\$0.00	\$0.00	\$0.00	\$0.00
5100.13	Benefits Employee Assistance Program	\$0.00	\$0.00	\$0.00	\$0.00
5100.14	Benefits PPE	\$0.00	\$0.00	\$0.00	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.16	Benefits 1959 Survivor Retirement	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel Services</u>		\$3,460.00	\$3,460.00	\$0.00	\$0.00
<u>Supplies & Services</u>					
6400.05	Repairs & Maintenance Vehicle	\$0.00	\$0.00	\$0.00	\$2,500.00
Comment: Level		Comment			
<u>Total: Supplies & Services</u>		\$0.00	\$0.00	\$0.00	\$2,500.00
Program Total: Heavy Duty		\$3,460.00	\$3,460.00	\$0.00	\$2,500.00
Division Total: Fleet		\$37,870.00	\$37,870.00	\$17,077.31	\$17,000.00
85		Water			
015		Administration/Engineering			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$694,385.00	\$694,385.00	\$49,993.29	\$0.00
5000.02	Salaries Part Time	\$10,000.00	\$10,000.00	\$0.00	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
5000.03	Salaries Overtime	\$1,500.00	\$1,500.00	\$84.93	\$0.00
5000.04	Salaries Holiday Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$1,017.72)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$183.83)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$10,180.98	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$11,668.75	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$957.53	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$157.15	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$78.74	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$208.68	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$176.79	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$270.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$712.95	\$0.00
5100.12	Benefits Annual Physical Exam	\$0.00	\$0.00	\$26.27	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$185.70	\$0.00
<u>Total: Personnel Services</u>		\$705,885.00	\$705,885.00	\$73,500.21	\$0.00

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Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
<u>Supplies & Services</u>					
6000.01	Professional Services General	\$50,000.00	\$50,000.00	\$3,066.25	\$50,000.00
	Comment: Level	Comment			
	Department Entry	1. Annual Professional Services \$25k. 2. Contract with qualserve to establish industry-based performance measures for sewer and water utilities. Total project: \$50,000 project split 50/50 with fund 064 and fund 068 \$25,000 NEW REQUEST FY13 3. Contract w/Kennedy Jenks for 3.9M gal reservoir feasibility study (\$34,620) 25% \$8,655 remainder in 690 Carryover all funds FY13			
6000.09	Professional Services Uniform	\$0.00	\$0.00	\$0.00	\$0.00
6000.10	Professional Services Consultant	\$0.00	\$24,440.00	\$2,053.90	\$24,440.00
	Comment: Level	Comment			
	Department Entry	Consultant contract to prepare a SCADA radio communication master plan. Total project cost - \$82,000 Project cost split 47% Sewer, 47% Water & 6% Storm M & O funds. \$38,540 ***CARRYOVER ALL UNEXPENDED FUNDS TO FY13*** ****CHANGE AS NEEDED			
6000.12	Professional Services Contract Services	\$0.00	\$0.00	\$0.00	\$0.00
6000.15	Professional Services Utility Statement Processing	\$0.00	\$0.00	\$0.00	\$0.00
6000.18	Professional Services Legal	\$0.00	\$0.00	\$0.00	\$0.00
6100.01	Utilities Electric	\$0.00	\$0.00	\$0.00	\$0.00
6100.02	Utilities Telephone	\$8,870.00	\$8,870.00	\$7,567.80	\$0.00
6200.01	Supplies Office	\$890.00	\$890.00	\$1,583.20	\$2,000.00
	Comment: Level	Comment			
	Department Entry	Office Supplies to now include Water Office as well as Wells Department supplies.			
6200.02	Supplies Special Department	\$1,700.00	\$1,700.00	\$918.17	\$1,700.00
	Comment: Level	Comment			
	Department Entry	Special supplies such as tools and replacement of minor equipment. 1700			

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Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
6200.03	Supplies Copier Maintenance & Supplies	\$4,300.00	\$4,300.00	\$1,881.64	\$4,300.00
	Comment: Level			Comment:	
	Department Entry			Increase amount by \$3,300. We are projected to use 5-6 black cartridges and 3 color cartridges (3 colors at 1 ea.) annually. The black cartridges run about \$175 each and the color cartridges are about \$325 each. Maintenance kits (fuser, image transfer, etc.) also need to be purchased from this account. Copier supplies for the Water Production printer/copier have also been included. Proposed Budget Addition	\$3,300
6200.04	Supplies Postage	\$4,500.00	\$4,500.00	\$3,547.86	\$4,500.00
6200.05	Supplies Gasoline	\$0.00	\$0.00	\$0.00	\$0.00
6200.09	Supplies Data Processing	\$0.00	\$0.00	\$0.00	\$0.00
6200.10	Supplies Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00
6280.13	Supplies-Public Works Laboratory	\$0.00	\$0.00	\$348.52	\$0.00
6280.27	Supplies-Public Works SSJID Surface Water	\$0.00	\$0.00	\$0.00	\$0.00
6280.28	Supplies-Public Works Water Treatment Chemicals	\$0.00	\$0.00	\$0.00	\$0.00
6280.29	Supplies-Public Works Arsenic Treatment	\$0.00	\$0.00	(\$172,925.00)	\$0.00
6280.30	Supplies-Public Works Automated & Hand Tools	\$0.00	\$0.00	\$517.21	\$0.00
6280.31	Supplies-Public Works Water Conservation	\$0.00	\$0.00	\$0.00	\$0.00
6280.32	Supplies-Public Works Water Distribution System	\$0.00	\$0.00	\$0.00	\$0.00
6280.33	Supplies-Public Works Fire Hydrants	\$0.00	\$0.00	\$0.00	\$0.00
6280.34	Supplies-Public Works Wells & Pumps	\$0.00	\$0.00	\$0.00	\$0.00
6280.35	Supplies-Public Works Water Meters & Boxes	\$0.00	\$0.00	\$249.12	\$0.00
6280.40	Supplies-Public Works Support Department	\$0.00	\$0.00	\$0.00	\$0.00

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Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
6300.01	Dues & Subscriptions Memberships	\$3,720.00	\$3,720.00	\$3,305.10	\$3,720.00
	Comment: Level			Comment:	
	Department Entry			City membership to AWWA- city water improvement standards are based on, and reference, AWWA standards \$3,500 City membership to APWA- national organization of public works officials with a local chapter in Sacramento. Meetings held monthly to discuss local issues in Sacramento and San Joaquin counties. \$100 Inst. of supply management/cappo \$120	
6300.02	Dues & Subscriptions Publications	\$0.00	\$0.00	\$0.00	\$0.00
6350.01	Maintenance Agreements & Licenses License/Software Maintenance	\$3,125.00	\$3,125.00	\$2,935.00	\$3,125.00
	Comment: Level			Comment:	
	Department Entry			Annual service agreement with Bentley systems for the water cad water modeling software. 3,125	
6350.02	Maintenance Agreements & Licenses Hardware Maintenance	\$1,200.00	\$1,200.00	\$623.49	\$1,200.00
	Comment: Level			Comment:	
	Department Entry			Billing and mailing equipment maintenance 1200	
6350.03	Maintenance Agreements & Licenses Maintenance Agreements	\$0.00	\$200.00	\$0.00	\$200.00
	Comment: Level			Comment:	
	Department Entry			Ammended budget amount - change as needed	
6375.08	Operating Fees Operating Permits Reg	\$0.00	\$0.00	\$0.00	\$0.00
6400.01	Repairs & Maintenance Building	\$0.00	\$0.00	\$0.00	\$0.00
6400.02	Repairs & Maintenance Minor Equipment/Other	\$1,250.00	\$1,250.00	\$10.79	\$1,250.00
	Comment: Level			Comment:	
	Department Entry			Repairs to Water Corporation Yard and Well Facilities. split with other accounts	
6400.03	Repairs & Maintenance Major Repair & Contingency	\$0.00	\$0.00	\$0.00	\$0.00

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Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
6400.04	Repairs & Maintenance Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00
6400.05	Repairs & Maintenance Vehicle	\$0.00	\$0.00	\$0.00	\$0.00
6400.07	Repairs & Maintenance Radio Communication	\$60.00	\$60.00	\$50.00	\$60.00
	Comment: Level			Comment	
	Department Entry			2. Base station and remote maintenance (\$ by PD) (\$20/month) split between: 001.40.85.015.6400.07 (\$10/month) 680.40.85.015.6400.07 (\$5/month) \$60 yr 660.40.85.015.6400.07 (\$5/month)	
6400.20	Repairs & Maintenance Property Maintenance	\$4,840.00	\$4,840.00	\$1,597.87	\$4,840.00
	Comment: Level			Comment	
	Department Entry			Facility Maintenance to include Alarms, Pest Control and Extinguishers	
6500.01	Claims & Insurance SIR	\$125,000.00	\$125,000.00	\$0.00	\$125,000.00
	Comment: Level			Comment	
	Department Entry			Same as last year - Change as needed	
6500.04	Claims & Insurance Insurance Premiums	\$48,200.00	\$48,200.00	\$0.00	\$48,200.00
	Comment: Level			Comment	
	Department Entry			Same as last year - Change as needed	
6600.01	Administrative Expenses Meetings	\$600.00	\$600.00	\$0.00	\$600.00
	Comment: Level			Comment	
	Department Entry			Attendance at meetings such as; Mid Valley Water Utilities Association, AWWA, Northern California Backflow Prevention Association and Materials Performance Committee Meetings.	
6600.03	Administrative Expenses Mileage Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00

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Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
6600.04	Administrative Expenses Training	\$13,950.00	\$13,950.00	\$539.24	\$13,950.00
	Comment: Level			Comment:	
	Department Entry			Attendance at AWWA/ACWA & other annual meetings and workshops changes in the water industry regulations and operational procedures. total=\$1425/ea. x 2 (\$950 in each enterprise fund 064,066,068) AWWA Webinars	keep personnel current with improvements and 3,000 Attendance at annual conference: Hydraulic model training on upgraded software. 8,500
6600.06	Administrative Expenses Property/Building Rental	\$0.00	\$0.00	\$0.00	\$0.00
6600.07	Administrative Expenses Employee Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
6600.16	Administrative Expenses Property Tax Assessments	\$15,800.00	\$15,800.00	\$12,793.16	\$15,800.00
	Comment: Level			Comment:	
	Department Entry			San Joaquin County Water Investigation Zone #2 benefit assessment district payment- district established by the San Joaquin county board of supervisors for a water supply and needs assessment (est. 2002) Fee for flood protection of wells and other water infrastructure.	3000 RD17 flood control assessment. 12800
6600.25	Administrative Expenses Support Services-Indirect Labor	\$576,105.00	\$576,105.00	\$0.00	\$576,105.00
	Comment: Level			Comment:	
	Department Entry			Same as last year - adjust as needed	
6600.26	Administrative Expenses Support Services-IT	\$60,810.00	\$60,810.00	\$0.00	\$60,810.00
	Comment: Level			Comment:	
	Department Entry			Same as last year - adjust as needed	
6600.28	Administrative Expenses Equipment Fund Contribution	\$5,440.00	\$5,440.00	\$0.00	\$5,440.00
	Comment: Level			Comment:	
	Department Entry			Same as last year - adjust as needed	
6600.36	Administrative Expenses IT Fund Contribution	\$63,190.00	\$63,190.00	\$0.00	\$63,190.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	015	Administration/Engineering			
6700.99	Depreciation Conversion	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment	
	Department Entry			Same as last year - adjust as needed	
9887.01	Bad Debt Expense Service Fees	\$0.00	\$0.00	(\$841.39)	\$0.00
9887.02	Bad Debt Expense Penalties	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Supplies & Services</u>		\$993,550.00	\$1,018,190.00	(\$130,178.07)	\$1,010,430.00
Program Total: Administration/Engineering		\$1,699,435.00	\$1,724,075.00	(\$56,677.86)	\$1,010,430.00
	560	Regulatory			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$310,390.00	\$310,390.00	\$67,086.10	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$1,500.00	\$1,500.00	\$1,118.13	\$0.00
5000.04	Salaries Holiday Pay	\$400.00	\$400.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$171.40	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$297.51)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$98.84)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$14,475.37	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$18,180.93	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$1,382.16	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$240.53	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$81.59	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$269.51	\$0.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	560	Regulatory			
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$1,432.13	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$991.22	\$0.00
5100.12	Benefits Annual Physical Exam	\$50.00	\$50.00	\$51.77	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$90.00	\$0.00
<u>Total: Personnel Services</u>		\$312,340.00	\$312,340.00	\$105,174.49	\$0.00
<u>Supplies & Services</u>					
6000.01	Professional Services General	\$55,000.00	\$55,000.00	\$7,278.42	\$55,000.00
Comment: Level		Comment			
Department Entry		Hazmat response (annual) 5000 Title 22 water quality testing required by state department of health services in conjunction with the federal EPA regulations increase in arsenic and iron monitoring due to arsenic removal systems installed at 6 well sites. (Annual) 50,000			
6000.09	Professional Services Uniform	\$228.00	\$228.00	\$172.89	\$228.00
Comment: Level		Comment			
Department Entry		Uniforms for Water Crew			
6000.10	Professional Services Consultant	\$43,000.00	\$43,000.00	\$0.00	\$43,000.00
Comment: Level		Comment			
Department Entry		Consulting services required for water quality problems, legal services required for groundwater and water rights matters. (Annual) 25,000 2. Contract to provide media regeneration consulting services (\$18,000)			
6200.02	Supplies Special Department	\$1,000.00	\$1,000.00	\$135.06	\$1,000.00
Comment: Level		Comment			
Department Entry		Special supplies such as tools and replacement of minor equipment. 1,000			
6200.04	Supplies Postage	\$12,200.00	\$11,700.00	\$1,540.62	\$12,200.00
Comment: Level		Comment			
Department Entry		As listed in last year. Change as needed.			

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	560	Regulatory			
6200.05	Supplies Gasoline	\$2,330.00	\$2,330.00	\$1,255.38	\$2,330.00
	Comment: Level	Comment			
	Department Entry	Same as last year change as needed			
6280.13	Supplies-Public Works Laboratory	\$0.00	\$0.00	\$8,324.84	\$15,600.00
	Comment: Level	Comment			
	Department Entry	Water Division Analysis Supplies (Testing Performed by Wqcf Lab): testing supplies for metals, anions, and coliform			
6280.14	Supplies-Public Works Protective Clothing	\$100.00	\$100.00	\$27.02	\$100.00
	Comment: Level	Comment			
	Department Entry	Includes Gloves, Raingear, Safety Glasses, Etc.			
6280.27	Supplies-Public Works SSJID Surface Water	\$0.00	\$0.00	\$715.75	\$0.00
6280.28	Supplies-Public Works Water Treatment Chemicals	\$20,000.00	\$20,000.00	\$14,910.84	\$20,000.00
	Comment: Level	Comment			
	Department Entry	Liquid Chlorine is added at each of the City Wells for disinfection. Due to the stringent bacteria limits imposed by the state, it is necessary to chlorinate continuously at low levels to ensure compliance.			
6280.29	Supplies-Public Works Arsenic Treatment	\$733,000.00	\$733,000.00	\$231,090.16	\$733,000.00
	Comment: Level	Comment			
	Department Entry	Annual Budget For Arsenic Media Replacement/Disposal And/Or Regeneration For Wells 13, 19, 21, 20, 24 & 25. Ferric Chloride (Fec13) Treatment For Well 14 To Reduce Arsenic. Annual Budget For Ph Control Chemical For Wells 13, 19, 21 & 24 To Reduce Arsenic. Arsenic Media Regeneration Chemicals.			
6280.30	Supplies-Public Works Automated & Hand Tools	\$500.00	\$500.00	\$0.00	\$500.00
	Comment: Level	Comment			
	Department Entry	Replace Worn And Broken Tools (Small)	Regulatory	500	

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	560	Regulatory			
6280.31	Supplies-Public Works Water Conservation	\$28,500.00	\$28,500.00	\$17,087.05	\$29,000.00
	Comment: Level	Comment			
	Department Entry	Annual Water Conservation Notice (Billing Insert, Printing, Folding, Stuffing Costs) \$26,400 Urban Water Conservation Planet Party Sponser \$500			\$2,100 Annual Cost For California
6280.34	Supplies-Public Works Wells & Pumps	\$5,000.00	\$5,000.00	\$7,759.79	\$5,000.00
	Comment: Level	Comment			
	Department Entry	Maintenance of Pumps, Equipment, and Piping at Municipal Well Sites to Meet DOHS, EPA, and Other Regulatory Improvements Which Come From Other Controlling Agencies, Such as OES.			
6300.01	Dues & Subscriptions Memberships	\$5,730.00	\$5,730.00	\$1,184.50	\$5,780.00
	Comment: Level	Comment			
	Department Entry	Northern can backflow prevention association \$100 Can rural water association \$200 California urban water conservation council. \$3,500 California water environment association, Compliance Inspector - \$80, Laboratory Analyst - \$50, Senior Engineer - \$80. Total \$230 State bar association \$400 Registered environmental assessor \$100 American society of civil engineers \$150 increased BF from 50 to 100			
6350.01	Maintenance Agreements & Licenses License/Software Maintenance	\$500.00	\$500.00	\$0.00	\$600.00
	Comment: Level	Comment			
	Department Entry	Tokay software (backflow device tracking) annual service contract. 600 increase in price			
6350.03	Maintenance Agreements & Licenses Maintenance Agreements	\$2,700.00	\$2,700.00	\$0.00	\$2,700.00
	Comment: Level	Comment			
	Department Entry	Annual support service contract to cover the water SCADA/Instrument control system MCC control systems has been solely utilized by the city of Manteca for motor control equipment integration and SCADA system. The support services contract also guarantees the city of Manteca; 8-8 hour visits annually at no cost (included), 24/7 support, priority on-site response and preferred rates. * split with Production			

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	560	Regulatory			
6375.08	Operating Fees Operating Permits Reg	\$84,350.00	\$84,350.00	\$31,184.99	\$84,350.00
	Comment: Level	Comment			
	Department Entry	Annual Lab Cert fees and \$4,800 DOHS annual regulatory fee. \$49,500 SJC OES Haz Mat management plan fees. Regulates the use of chlorine, motor oil, and fuel. 500 SJVAPCD Annual permit fee to operate emergency generators. 5,500 SJC Depart of Environmental Health Unified Program facility state service fee 350 Board of Equalization fee for arsenic sludge disposal. 8,200 Dept of toxic substance control (DTSC) 8,500 SJCo Health (CUPA) 4000 FCC radio license fee (10 year fee) 3000			
6400.02	Repairs & Maintenance Minor Equipment/Other	\$0.00	\$0.00	\$6,614.90	\$0.00
6400.07	Repairs & Maintenance Radio Communication	\$50.00	\$50.00	\$0.00	\$50.00
	Comment: Level	Comment			
	Department Entry	Maintenance/Repairs of vehicle-mounted and handheld radios (not on contract) -\$ by Veh Mtnce \$50			
6400.19	Repairs & Maintenance Testing/Certifications	\$9,000.00	\$9,000.00	\$847.28	\$20,500.00
	Comment: Level	Comment			
	Department Entry	City backflow device certification & repairs in accordance with cross-connection prevention ordinance adopted by the city in 1993 all city devices must be recertified annually. Technical service for troubleshooting and calibration of equipment. Annual maintenance on the nitrate analyzers by a certified technician is required by the department of health services to allow the city to use Wells 23, 12 & 24. 10,000 WQCF annual ICPMS & IC preventative maintenance contract for water analysis equip10,000			
6600.01	Administrative Expenses Meetings	\$500.00	\$500.00	\$241.59	\$500.00
6600.04	Administrative Expenses Training	\$2,250.00	\$2,250.00	\$746.07	\$2,250.00
	Comment: Level	Comment			
	Department Entry	The State Department of Health Services enacted regulations requiring all water systems to have certified distribution system operators. Attendance at AWWA/ACWA & other annual meetings and workshops keep personnel current with improvements and changes in the water industry regulations and operational procedures.250 Training for division employees (basic electrical, competent person, traffic control, and flagging procedures, trench shoring, etc.) 2,000			
6600.05	Administrative Expenses Public/Legal Advertisement	\$0.00	\$500.00	\$119.84	\$1,500.00
	Comment: Level	Comment			
	Department Entry	Arsenic Notifications			

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	560	Regulatory			
<u>Total: Supplies & Services</u>		\$1,005,938.00	\$1,005,938.00	\$331,236.99	\$1,035,188.00
Program Total: Regulatory		\$1,318,278.00	\$1,318,278.00	\$436,411.48	\$1,035,188.00
	680	Production			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$403,530.00	\$403,530.00	\$89,363.38	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$16,000.00	\$16,000.00	\$2,840.50	\$0.00
5000.04	Salaries Holiday Pay	\$1,200.00	\$1,200.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$171.40	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$171.00)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$57.00)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$19,553.52	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$20,235.75	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$1,555.60	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$272.45	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$62.63	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$334.75	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$2,109.25	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$1,351.98	\$0.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	680	Production			
5100.12	Benefits Annual Physical Exam	\$400.00	\$400.00	\$201.05	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$99.04	\$0.00
<u>Total: Personnel Services</u>		\$421,130.00	\$421,130.00	\$137,923.30	\$0.00
<u>Supplies & Services</u>					
6000.09	Professional Services Uniform	\$700.00	\$700.00	\$567.12	\$700.00
Comment: Level		Comment			
Department Entry		Uniforms for Water Crew			
6100.01	Utilities Electric	\$506,370.00	\$506,370.00	\$385,526.77	\$0.00
6200.02	Supplies Special Department	\$2,000.00	\$2,000.00	\$1,508.23	\$2,000.00
Comment: Level		Comment			
Department Entry		Special supplies such as tools and replacement of minor equipment. 2,000			
6200.05	Supplies Gasoline	\$9,320.00	\$9,320.00	\$5,021.32	\$9,320.00
Comment: Level		Comment			
Department Entry		Per ammended budget change as needed			
6200.09	Supplies Data Processing	\$0.00	\$0.00	\$0.00	\$0.00
6280.14	Supplies-Public Works Protective Clothing	\$400.00	\$400.00	\$0.00	\$400.00
Comment: Level		Comment			
Department Entry		Includes Gloves, Raingear, Safety Glasses, Etc.			
6280.27	Supplies-Public Works SSJID Surface Water	\$3,149,922.00	\$3,149,922.00	\$1,684,149.58	\$3,149,922.00
Comment: Level		Comment			
Department Entry		Surface water O&M costs projected as follows: Fixed O&M cost 2,043,496 Capital cost 381,949 Variable O&M cost 724,477			
6280.30	Supplies-Public Works Automated & Hand Tools	\$1,500.00	\$1,500.00	\$834.46	\$1,500.00
Comment: Level		Comment			
Department Entry		Replace Worn And Broken Tools (Small)		Production	1,500

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	680	Production			
6280.34	Supplies-Public Works Wells & Pumps	\$30,000.00	\$30,000.00	\$13,842.11	\$30,000.00
	Comment: Level			Comment:	
	Department Entry			Maintenance of Pumps, Equipment, and Piping at Municipal Well Sites to Meet DOHS, EPA, and Other Regulatory Improvements Which Come From Other Controlling Agencies, Such as OES.	
6300.01	Dues & Subscriptions Memberships	\$250.00	\$250.00	\$257.50	\$250.00
	Comment: Level			Comment:	
	Department Entry			Mid Valley Water Association \$50 Can rural water association \$200	
6350.03	Maintenance Agreements & Licenses Maintenance Agreements	\$12,000.00	\$11,800.00	\$0.00	\$12,000.00
	Comment: Level			Comment:	
	Department Entry			Annual support service contract to cover the water SCADA/Instrument control system, including the addition of arsenic treatment processes. MCC control systems has been utilized by the city of Manteca. The support services contract also guarantees the city of Manteca; 8-8 hour visits annually at no cost (included), 24/7 support, priority on-site response and preferred rates. Total contract: \$14,500 Annual contract for maintenance agreement on survey equipment \$200	
6350.04	Maintenance Agreements & Licenses SCADA	\$15,700.00	\$15,700.00	\$788.16	\$15,800.00
	Comment: Level			Comment:	
	Department Entry			Maintenance of SCADA system. We are experiencing hardware and software issues with the SCADA system equipment. with the increasing complexity of the water system and increased reliance on SCADA to monitor system processes and notify personnel of process failures, the SCADA system needs upgrades and maintenance. (\$15,000) 2. SCADA auto-dialer annual service contract (\$800) increased \$100	
6400.02	Repairs & Maintenance Minor Equipment/Other	\$2,750.00	\$2,750.00	\$6,269.08	\$2,750.00
	Comment: Level			Comment:	
	Department Entry			Repairs to Water Corporation Yard and Well Facilities.	
6400.04	Repairs & Maintenance Equipment Rental	\$9,000.00	\$9,000.00	\$7,616.88	\$9,000.00
	Comment: Level			Comment:	
	Department Entry			Rental of equipment for a short period of time instead of purchasing: Incl. pumps, generators, backhoe, traffic control equipment, etc.	

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	680	Production			
6400.07	Repairs & Maintenance Radio Communication	\$100.00	\$100.00	\$0.00	\$100.00
	Comment: Level			Comment	
	Department Entry			Maintenance/Repairs of vehicle-mounted and handheld radios (not on contract) -\$ by Veh Mtnc \$100	
6400.09	Repairs & Maintenance Well	\$42,500.00	\$42,500.00	\$600.00	\$42,500.00
	Comment: Level			Comment	
	Department Entry			Maintenance of Pumps, Equipment, and Piping at Municipal Well Sites to Meet DOHS, EPA, and Other Regulatory Improvements Which Come From Other Controlling Agencies, Such as OES. Outside assistance for Well Motor drives	
6400.19	Repairs & Maintenance Testing/Certifications	\$38,000.00	\$38,000.00	\$0.00	\$38,000.00
	Comment: Level			Comment	
	Department Entry			Yearly resistive load testing of emergency generators. approx. \$1,000 ea. at 7 wells. half of well generators will be tested annually (annual) 7,000 Well PM program: Cost estimate at \$500 per well. Total cost for 16 wells (annual) 8,000 Well biological/chemical testing (for declining wells)- cost estimate at \$750 per well. Total cost for 4 wells. (Annual) 3,000 Water well quality and production evaluation. Total cost: \$20,000	
6600.01	Administrative Expenses Meetings	\$100.00	\$100.00	\$0.00	\$100.00
	Comment: Level			Comment	
	Department Entry			Item #2 Team Building Meetings, internal and combined with other divisions within the city, provide a forum to discuss operational improvements, including operational interaction with other divisions.	
6600.04	Administrative Expenses Training	\$2,750.00	\$2,750.00	\$504.00	\$2,750.00
	Comment: Level			Comment	
	Department Entry			Attendance at AWWA/ACWA & other annual meetings; workshops keep personnel current with improvements and changes in the water industry regulations and operational procedures. Well mechanics and well supervisor, specialized training is required. Programmable logic controller (PLC) and SCADA system training is necessary for the mechanics to effectively perform their duties.	
Total: Supplies & Services		\$3,823,362.00	\$3,823,162.00	\$2,107,485.21	\$3,317,092.00
Program Total: Production		\$4,244,492.00	\$4,244,292.00	\$2,245,408.51	\$3,317,092.00
	690	Distribution			
Personnel Services					
5000.01	Salaries Regular	\$494,455.00	\$494,455.00	\$105,078.13	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	690	Distribution			
5000.03	Salaries Overtime	\$33,000.00	\$33,000.00	\$7,235.38	\$0.00
5000.04	Salaries Holiday Pay	\$1,800.00	\$1,800.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$1,337.52	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$49.86)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$16.62)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$24,987.41	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$26,015.92	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$2,181.52	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$385.25	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$154.42	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$404.59	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$3,996.99	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$1,497.14	\$0.00
5100.12	Benefits Annual Physical Exam	\$1,000.00	\$1,000.00	\$345.78	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$27.04	\$0.00
<u>Total: Personnel Services</u>		\$530,255.00	\$530,255.00	\$173,580.61	\$0.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	690	Distribution			
<u>Supplies & Services</u>					
6000.09	Professional Services Uniform	\$1,450.00	\$1,450.00	\$1,128.05	\$1,450.00
	Comment: Level			Comment	
	Department Entry			City provides all members this group with uniforms including laundry services. (includes 11 uniforms, pants & shirt, incl. laundry, plus 2 replacement uniforms per year	
6200.02	Supplies Special Department	\$5,000.00	\$5,000.00	\$1,321.56	\$9,400.00
	Comment: Level			Comment	
	Department Entry			Special supplies such as tools and replacement of minor equipment. 5,000 Increase 4,400 to purchase a trace wire line locating unit. Total 9,400	
6200.05	Supplies Gasoline	\$25,630.00	\$25,630.00	\$16,411.61	\$25,630.00
	Comment: Level			Comment	
	Department Entry			Same as last budget year - change as necessary	
6280.14	Supplies-Public Works Protective Clothing	\$350.00	\$350.00	\$639.08	\$350.00
	Comment: Level			Comment	
	Department Entry			Includes Gloves, Raingear, Safety Glasses, Etc.	
6280.30	Supplies-Public Works Automated & Hand Tools	\$3,000.00	\$3,000.00	\$2,085.15	\$3,000.00
	Comment: Level			Comment	
	Department Entry			Replace Worn And Broken Tools (Small)	
6280.32	Supplies-Public Works Water Distribution System	\$16,000.00	\$16,000.00	\$11,294.82	\$16,000.00
	Comment: Level			Comment	
	Department Entry			Maintenance costs for Water Distribution System: Misc. Pipe, Valves, Gaskets, Other Fittings.	
6280.33	Supplies-Public Works Fire Hydrants	\$5,000.00	\$5,000.00	\$5,803.33	\$5,000.00
	Comment: Level			Comment	
	Department Entry			Replacement Parts Etc for Fire Hydrants	

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	690	Distribution			
6300.01	Dues & Subscriptions Memberships	\$650.00	\$650.00	\$1,162.50	\$650.00
	Comment: Level			Comment	
	Department Entry			Mid Valley Water Association \$150 Can rural water association \$500	
6400.04	Repairs & Maintenance Equipment Rental	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
	Comment: Level			Comment	
	Department Entry			Rental of equipment for a short period of time instead of purchasing: Incl. pumps, generators, backhoe, traffic control equipment, etc. 1000	
6400.07	Repairs & Maintenance Radio Communication	\$250.00	\$250.00	\$0.00	\$250.00
	Comment: Level			Comment	
	Department Entry			Maintenance/Repairs of vehicle-mounted and handheld radios (not on contract) -\$ by Veh Mtnce \$250	
6600.01	Administrative Expenses Meetings	\$250.00	\$250.00	\$0.00	\$250.00
	Comment: Level			Comment	
	Department Entry			Item #2 Team Building Meetings, internal and combined with other divisions within the city, provide a forum to discuss operational improvements, including operational interaction with other divisions. Increase this line item to \$400	
6600.04	Administrative Expenses Training	\$500.00	\$500.00	\$414.00	\$500.00
	Comment: Level			Comment	
	Department Entry			The State Department of Health Services enacted regulations requiring water systems to have certified distribution system operators. Attendance at AWWA/ACWA & other annual meetings; workshops keep personnel current with improvements and changes in the water industry regulations and operational procedures. 500	
<u>Total: Supplies & Services</u>		\$59,080.00	\$59,080.00	\$40,260.10	\$63,480.00
Program Total: Distribution		\$589,335.00	\$589,335.00	\$213,840.71	\$63,480.00
	700	Customer Services			
	<u>Personnel Services</u>				
5000.01	Salaries Regular	\$556,520.00	\$556,520.00	\$116,506.73	\$0.00
5000.02	Salaries Part Time	\$0.00	\$0.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$8,000.00	\$8,000.00	\$3,679.09	\$0.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	700	Customer Services			
5000.04	Salaries Holiday Pay	\$600.00	\$600.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$1,747.68	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$73.56)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$24.20)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$27,859.37	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$30,770.96	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$2,513.60	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$443.02	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$153.26	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$441.32	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$3,814.85	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.10	Benefits Uniform Allowance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$1,200.55	\$0.00
5100.12	Benefits Annual Physical Exam	\$250.00	\$250.00	\$286.35	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$17.92	\$0.00
<u>Total: Personnel Services</u>		\$565,370.00	\$565,370.00	\$189,336.94	\$0.00
<u>Supplies & Services</u>					
6000.09	Professional Services Uniform	\$700.00	\$700.00	\$732.17	\$700.00

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	700	Customer Services			
6200.02	Supplies Special Department	\$1,000.00	\$1,000.00	\$1,608.19	\$1,000.00
	Comment: Level			Comment	
	Department Entry			Padlocks to lock off delinquent accounts & replace damaged locks.	1,000
6200.05	Supplies Gasoline	\$9,320.00	\$9,320.00	\$5,021.32	\$9,320.00
	Comment: Level			Comment	
	Department Entry			same as last year - change as needed	
6280.14	Supplies-Public Works Protective Clothing	\$150.00	\$150.00	\$0.00	\$150.00
	Comment: Level			Comment	
	Department Entry			Includes Gloves, Raingear, Safety Glasses, Etc.	
6280.30	Supplies-Public Works Automated & Hand Tools	\$500.00	\$500.00	\$0.00	\$500.00
	Comment: Level			Comment	
	Department Entry			Replace Worn And Broken Tools (Small)	
6280.32	Supplies-Public Works Water Distribution System	\$4,000.00	\$4,000.00	\$381.65	\$4,000.00
	Comment: Level			Comment	
	Department Entry			Maintenance costs for Water Distribution System: Misc. Pipe, Valves, Gaskets, Other Fittings.	
6280.35	Supplies-Public Works Water Meters & Boxes	\$260,000.00	\$260,000.00	\$42,589.60	\$680,000.00
	Comment: Level			Comment	
	Department Entry			Purchase Meters and Meter Boxes. Manual and Automated Read Meters. We are currently working on expanding the automated meter reading program. Sensus meter Co. is discontinuing mechanical registers. Need to purchase 3000 registers this FY or replace these meters. Proposed Budget Addition \$420,000 Total Line Item Amount: \$680,000	
6350.01	Maintenance Agreements & Licenses License/Software Maintenance	\$1,500.00	\$1,500.00	\$1,573.66	\$1,600.00
	Comment: Level			Comment	
	Department Entry			Hansen (meter inventory) annual software maintenance contract. Increase in annual cost	

Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
Fund	680	Water M & O			
Department	40	Public Works			
Division	85	Water			
Program	700	Customer Services			
6350.03	Maintenance Agreements & Licenses Maintenance Agreements	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00
	Comment: Level			Comment:	
	Department Entry			Itron radio read meter systems maintenance and automated meter reading data collectors annual service contract.	7,000
6400.07	Repairs & Maintenance Radio Communication	\$100.00	\$100.00	\$0.00	\$100.00
	Comment: Level			Comment:	
	Department Entry			Maintenance/Repairs of vehicle-mounted and handheld radios (not on contract) -\$ by Veh Mtnce	\$100
6600.01	Administrative Expenses Meetings	\$50.00	\$50.00	\$0.00	\$50.00
	Comment: Level			Comment:	
	Department Entry			Item #2 Team Building Meetings, internal and combined with other divisions within the city, provide a forum to discuss operational improvements, including operational interaction with other divisions.	
<u>Total: Supplies & Services</u>		\$284,320.00	\$284,320.00	\$51,906.59	\$704,420.00
Program Total: Customer Services		\$849,690.00	\$849,690.00	\$241,243.53	\$704,420.00
Division Total: Water		\$8,701,230.00	\$8,725,670.00	\$3,080,226.37	\$6,130,610.00
Department Total: Public Works		\$8,762,730.00	\$8,787,170.00	\$3,104,773.80	\$6,148,810.00
Fund Total: Water M & O		(\$8,762,730.00)	(\$8,787,170.00)	(\$3,104,773.80)	(\$6,148,810.00)
Net Grand Totals:		(\$8,762,730.00)	(\$8,787,170.00)	(\$3,104,773.80)	(\$6,148,810.00)