

# Expense Budget Worksheet Report

Account Number	Description	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Entry
<b>Fund</b>	<b>100</b>	<b>General Fund</b>			
<b>Expenses</b>					
<b>Department</b>	<b>40</b>	<b>Public Works</b>			
<b>Division</b>	<b>50</b>	<b>Management/Engineering</b>			
<b>Program</b>	<b>001</b>	<b>Administration</b>			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$530,040.00	\$530,040.00	\$82,685.29	\$0.00
5000.02	Salaries Part Time	\$15,000.00	\$15,000.00	\$0.00	\$0.00
5000.03	Salaries Overtime	\$10,000.00	\$10,000.00	\$50.86	\$0.00
5000.04	Salaries Holiday Pay	\$500.00	\$500.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.07	Salaries Admin Leave Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$2,364.46)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$815.70)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$12,617.29	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$12,137.56	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$1,215.33	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$197.34	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$169.47	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$296.66	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$635.44	\$0.00
5100.09	Benefits Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$1,161.35	\$0.00
5100.12	Benefits Annual Physical Exam	\$200.00	\$200.00	\$0.00	\$0.00
5100.15	Benefits Cell Phone Allowance	\$0.00	\$0.00	\$544.00	\$0.00
<u>Total: Personnel Services</u>		\$555,740.00	\$555,740.00	\$108,530.43	\$0.00

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<b>Department</b>	<b>40</b>	<b>Public Works</b>			
<b>Division</b>	<b>50</b>	<b>Management/Engineering</b>			
<b>Program</b>	<b>001</b>	<b>Administration</b>			
<u>Supplies &amp; Services</u>					
6000.01	Professional Services General	\$13,900.00	\$13,900.00	\$2,985.30	\$10,000.00
	<b>Comment:</b> Level	Comment			
	Department Entry	1. Testing and special inspection costs, such as compaction, concrete and bacteria testing associated with construction (reimbursed through 2% plancheck/inspection fee when building permit is issued. 2. Planwell fees ARC/Stockton Blue for storage and sale of bid docs.			
6000.12	Professional Services Contract Services	\$0.00	\$0.00	\$0.00	\$0.00
6100.01	Utilities Electric	\$27,270.00	\$27,270.00	\$17,739.00	\$27,500.00
6100.02	Utilities Telephone	\$2,900.00	\$2,900.00	\$2,553.35	\$2,900.00
6200.01	Supplies Office	\$3,000.00	\$3,000.00	\$1,143.78	\$2,500.00
	<b>Comment:</b> Level	Comment			
	Department Entry	Office supplies for Engineering/Admin staff needed for day-to-day operations, including pens, pencils, paper, folders, etc.			
6200.02	Supplies Special Department	\$9,300.00	\$9,300.00	\$686.07	\$8,000.00
	<b>Comment:</b> Level	Comment			
	Department Entry	1. Materials & supplies for providing engineering, drafting and construction inspection services. Supplies include blueprint paper, binding materials, special forms. 2. Plotter supplies including paper, mylar. 3. Print head cleaners and ink for plotters. 4. Survey supplies: maintenance and service of survey equipment, and misc. supplies digital level, (lath, nails, paint, disks, specialty engineering supplies). 5. Construction inspection specialty tools & supplies.			
6200.03	Supplies Copier Maintenance & Supplies	\$7,200.00	\$7,200.00	\$3,844.16	\$7,200.00
	<b>Comment:</b> Level	Comment			
	Department Entry	Includes quarterly lease payments (DLL) for BizHubC452 all-in-one (\$980/qtr). Includes maintenance and overages (BOSS) on covered machines (\$150/mo. est.). Includes toner for all printers not covered under maintenance contracts (\$1,500/yr est.). Includes misc. printer/copier supplies. Amount increased because several HP printers are no longer on maintenance agreements and we must buy toner outright.			
6200.05	Supplies Gasoline	\$12,000.00	\$12,000.00	\$5,455.13	\$12,000.00
6200.09	Supplies Data Processing	\$0.00	\$0.00	\$0.00	\$0.00
6300.01	Dues & Subscriptions Memberships	\$2,300.00	\$2,300.00	\$2,778.94	\$3,000.00
	<b>Comment:</b> Level	Comment			
	Department Entry	Annual contract with Courthouse Direct for online access and retrieval of County recorded documents. Membership to ASCE, APWA & CA Land surveyor Assoc. PE licenses renewals, subscription to ENR and other various materials.			

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<b>Department</b>	<b>40</b>	<b>Public Works</b>			
<b>Division</b>	<b>50</b>	<b>Management/Engineering</b>			
<b>Program</b>	<b>001</b>	<b>Administration</b>			
6300.02	Dues & Subscriptions Publications	\$1,500.00	\$1,500.00	\$168.20	\$1,500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Entry			ACEC-CA Amer. Council of Eng. Companies 2014 set of Calif. publications. Includes full set of 2014 Calif. statutes: (1) PEAPLA; (2) SMA; (1) CEQA; and (2) PZ. USA Fees	
6350.02	Maintenance Agreements & Licenses Hardware Maintenance	\$0.00	\$0.00	\$0.00	\$0.00
6350.03	Maintenance Agreements & Licenses Maintenance Agreements	\$5,500.00	\$5,500.00	\$0.00	\$3,000.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Entry			Includes maintenance agreements for Xerox 510 plotter (\$2,500 annually plus \$0.025 per sf), and HP T1100 plotter (\$1,400 annually). Annual contract to calibrate survey equipment.	
6400.02	Repairs & Maintenance Minor Equipment/Other	\$0.00	\$0.00	\$0.00	\$0.00
6400.05	Repairs & Maintenance Vehicle	\$0.00	(\$1,800.00)	\$0.00	\$2,000.00
6400.07	Repairs & Maintenance Radio Communication	\$0.00	\$0.00	\$0.00	\$0.00
6500.04	Claims & Insurance Insurance Premiums	\$8,350.00	\$8,350.00	\$0.00	\$0.00
6600.01	Administrative Expenses Meetings	\$600.00	\$600.00	\$196.49	\$600.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Entry			Attendance fees at professional organization meetings. Team-building meetings.	
6600.03	Administrative Expenses Mileage Reimbursement	\$100.00	\$100.00	\$6.50	\$100.00
6600.04	Administrative Expenses Training	\$5,200.00	\$5,200.00	\$754.12	\$3,500.00
	<b>Comment:</b> Level			<b>Comment</b>	
	Department Entry			1. Seminars, workshops & educational courses to keep Engineering staff current with Federal and State regulations, principles of municipal engineering, surveying technology, and construction and materials inspection. 2. Construction Inspection staff required training. 3. Storm drain inspection, traffic controls, trenching. 4. Construction management training. 5. Administrative staff training. 6. Floodplain-related training.	

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<b>Department</b>	<b>40</b>	<b>Public Works</b>			
<b>Division</b>	<b>50</b>	<b>Management/Engineering</b>			
<b>Program</b>	<b>001</b>	<b>Administration</b>			
6600.07	Administrative Expenses Employee Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
6600.23	Administrative Expenses Public Education	\$5,000.00	\$5,000.00	\$0.00	\$3,000.00
<u>Total: Supplies &amp; Services</u>		\$104,120.00	\$102,320.00	\$38,311.04	\$86,800.00
<b>Program Total: Administration</b>		<b>\$659,860.00</b>	<b>\$658,060.00</b>	<b>\$146,841.47</b>	<b>\$86,800.00</b>
	<b>400</b>	<b>Development Review</b>			
<u>Personnel Services</u>					
5000.01	Salaries Regular	\$0.00	\$0.00	\$21,240.42	\$0.00
5000.03	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00
5000.06	Salaries Out of Class	\$0.00	\$0.00	\$0.00	\$0.00
5000.08	Salaries Longevity Pay	\$0.00	\$0.00	\$0.00	\$0.00
5000.10	Salaries Furloughs	\$0.00	\$0.00	(\$553.56)	\$0.00
5000.11	Salaries Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5000.12	Salaries Compensated Absences	\$0.00	\$0.00	(\$184.52)	\$0.00
5100.01	Benefits Retirement	\$0.00	\$0.00	\$4,505.40	\$0.00
5100.02	Benefits Health Insurance	\$0.00	\$0.00	\$6,256.16	\$0.00
5100.03	Benefits Dental Insurance	\$0.00	\$0.00	\$488.56	\$0.00
5100.04	Benefits Vision Insurance	\$0.00	\$0.00	\$79.52	\$0.00
5100.05	Benefits Life Insurance	\$0.00	\$0.00	\$37.28	\$0.00
5100.06	Benefits Worker's Comp	\$0.00	\$0.00	\$0.00	\$0.00
5100.07	Benefits Long Term Disability	\$0.00	\$0.00	\$71.08	\$0.00
5100.08	Benefits Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00
5100.11	Benefits Medicare	\$0.00	\$0.00	\$297.28	\$0.00
<u>Total: Personnel Services</u>		\$0.00	\$0.00	\$32,237.62	\$0.00

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<b>Division</b>	<b>50</b>	<b>Management/Engineering</b>			
<b>Program Total: Development Review</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,237.62</b>	<b>\$0.00</b>
<b>Division Total: Management/Engineering</b>		<b>\$659,860.00</b>	<b>\$658,060.00</b>	<b>\$179,079.09</b>	<b>\$86,800.00</b>
<b>Department Total: Public Works</b>		<b>\$659,860.00</b>	<b>\$658,060.00</b>	<b>\$179,079.09</b>	<b>\$86,800.00</b>
<b>Fund Total: General Fund</b>		<b>(\$659,860.00)</b>	<b>(\$658,060.00)</b>	<b>(\$179,079.09)</b>	<b>(\$86,800.00)</b>
<b>Net Grand Totals:</b>		<b>(\$659,860.00)</b>	<b>(\$658,060.00)</b>	<b>(\$179,079.09)</b>	<b>(\$86,800.00)</b>